

- EVENT FEEDBACK FORM -

Date: _____ Event Name _____

This survey enables you to provide feedback on the value and outcomes of the event you have just attended.

[insert appropriate questions relating to the event to inform your evaluation]

Please indicate the extent to which you agree with the following statements

	Strongly DISAGREE	DIS- AGREE	neutral	AGREE	Strongly AGREE
1. Information provided at this event is relevant to you	1	2	3	4	5
2. You are likely to use this information in the future	1	2	3	4	5

Comments:

3. Resources provided at this event are relevant to you	1	2	3	4	5
4. You are likely to use these resources in the future	1	2	3	4	5

Comments:

5. Presentations were interesting	1	2	3	4	5
6. You would recommend this event to others	1	2	3	4	5

Comments:

7. There were opportunities to network with other stakeholders	1	2	3	4	5
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Comments:

8. Overall, the event was worthwhile	1	2	3	4	5
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Comments:

9. The venue was suitable

1	2	3	4	5
1	2	3	4	5

10. The venue was easy to get to

Comments:

11. Refreshments were suitable

1	2	3	4	5
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Comments:

12. What are the two most useful things you got out of the event?

13. How could the event be improved?

14. Please identify any specific priority areas for you that could be the focus at future events.

15. Other comments

THANK YOU FOR YOUR FEEDBACK

Reference: *This is adapted from the NADA Event Evaluation Form.*

http://www.nada.org.au/index.php?option=com_content&task=view&id=236&Itemid=44