



## Income Tax Office

HM Government of Gibraltar

### TERMINATION OF EMPLOYMENT PAYMENT QUESTIONNAIRE

Reason for cessation of employment (Please tick where appropriate)		
Retirement <input type="checkbox"/>	Resignation <input type="checkbox"/>	Redundancy <input type="checkbox"/>
Other reason for cessation (please specify): -		
Employee (Name):-		Tax Payer Ref N <sup>o</sup> :-
Address:-		
Age:-	Wages/Salary: - £	I/C Card N <sup>o</sup> :-
Length of service: -	<input type="text"/> Years.	<input type="text"/> Months. <input type="text"/> Days.
Length of notice given: -	<input type="text"/> Months.	<input type="text"/> Weeks. <input type="text"/> Days.
If no notice was given what amount was paid as compensation: - £		
Employer:-		
Employer's Address:-		
Amount to be paid: - *		
*This amount should not include any sum paid as compensation in lieu of notice, holiday pay, back pay etc.		
Is this amount payable under contract? (i.e. tick 'No' if following statutory guidelines or company policy on redundancy. Tick yes if the payment is stipulated within the employees contract)		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A copy of the Employment & Training Board Terms of Engagement Contract <b>must</b> be accompanied along with the Termination of Employment provided by the Employment & Training Board.		
Details of how the full termination payment has been computed: -		