

## BOARD OF DIRECTORS MEETING MINUTES

Date: Friday – October 13, 2017  
 Time: 9:45 am  
 Location: MAC Club

DIRECTORS PRESENT:

EXECUTIVE DIRECTOR: Laura McDermott (Yes)

DIRECTORS:	Yes/No	DIRECTORS	Yes/No
Andrea Klopfenstein	No	Laura Hall	Yes
Angela Shinn	Yes	Sara Eanni	Yes
Barb Casey	No	Wes Finchum	Yes
Connie Plowman	Yes		
Jason Grosz	Yes		

1. Meeting called to Order at 9:45 am
2. Approval of Meeting Minutes
  - a. Board Meeting Minutes of September 8, 2017 – Approved
  - b. Special Board Meeting Minutes of September 20, 2017 – Approved with changes highlighted in Draft 2
3. CED Report and Committee Reports
  - a. Not reviewed – due to lack of time. No crucial committee updates.
4. 2018 Budget Discussion
  - a. Note for 2019 budget: Consider cost-effective alternatives for Sponsor breakfast (preferably “free” – no cost - options)
  - b. Action item: Sara to make edits and re-distribute 2018 draft budget based on discussion. All board members to provide any final comments prior to next Special Board Meeting (where approval vote will be held).
5. 2017 Bylaws Discussion
  - a. Motion made and seconded to approve the “2017 Amended and Restated Bylaws” with the noted edits, elections changes, and proofreading done.
  - b. Motion carried: 6 yes, 0 no. (6 out of 8 Board Members present = ¾ affirmative vote)

### ARTICLE XI AMENDMENTS

These Bylaws may be amended, repealed or altered, in whole or in part, by the affirmative vote of two-thirds (2/3) of the Members of the entire Board of Directors at a duly called meeting of the Board at which a quorum is present; provided, however, that the notice of such meeting must be in writing, must describe, generally, the scope and nature of the amendment, revision or alteration to the Bylaws, and must state that a purpose of the meeting is to vote on such proposed amendment, revision or alteration to the Bylaws.

6. Next Meetings

- a. Special Board Meeting – Thursday, November 2, 2017
  - i. Start time: 5:00 pm (for 30 minutes)
  - ii. World Trade Center, prior to the start of the Gala
  - iii. One item on the agenda: To approve 2018 budget
  
- b. Regular Board Meeting – Friday, November 10, 2017
  - i. Start time: 10:00 am
  - ii. MAC Club, followed by November luncheon
  - iii. With newly elected Board members

7. Meeting adjourned at 11:05 am.

Respectfully Submitted,  
Connie Plowman  
CAI-OR Secretary

**SUMMARY OF ACTION ITEMS:**

	Action Item		Assigned To	Due Date
1	Distribute another draft of 2018 budget		Sara	
2	Provide comments to draft budget (last opportunity)	Upon receipt of draft budget	All	
3	Research legal possibility of adding a surcharge fee to credit card transactions		Jason	
4	Make updates to 2017 bylaws	Barbara Kanz	Jason	