

Draft

D23.1 Contents of an Action Plan

Purpose

The CLUES Action Plan to be developed in Step 6 is the final output of the planning process and serves as a blueprint for implementation. The Action Plan does not have to address every detail but rather should serve as a guiding document for the main stakeholders involved. It should be realistic in terms of cost, include a timeline for implementation and address institutional and human resource issues.

Main points to consider:

- the Action Plan should be broken down in distinct phases (i.e. pre-implementation phase [develop general agreements and design documents]; bidding process; implementation of works, etc).
- An itemized budget that allows a clear picture of what kind of funding is required (budget estimates).
- A timeline which reflects the different implementation phases and human resources necessary (see page 3)
- An outline of the proposed O&M arrangements foreseen to guarantee long-term operations.
- A section that details how the new environmental sanitation services will connect to effective provision of (utility) services outside the programme area (e.g. safe disposal or reuse of faecal sludge outside the neighbourhood).

Examples attached:

Page 2: Contents of the Action Plan for Nala, Nepal (2010)

Page 3: Implementation Timeline for Dodoma, Tanzania (2010/2011)

Contents of HCES Action Plan for Nala, Nepal (2010)

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Example for implementation timetable in Dodoma, Tanzania (2010/2011)

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