

SAFETY AND SECURITY EMERGENCY PLAN FOR EVENT: _____

LEVEL (high/medium or low risk): _____

EVENT TYPE: _____

DATE AND TIME: _____

LOCATION: _____

1. Nature of the event and the proposed event plan

2. Identifying of risks

3. Historic recorded safety, security and medical incidents at a venue or event

4. Crime statistics and trends at a venue or its precinct

5. Safe attendance capacity of the venue

6. Expected attendance at an event based on historical and current factors

7. Information regarding the safety and security impact on prior similar events.

8. **RESPONSIBILITIES, FUNCTIONS AND CHAIN OF COMMAND**

Department Protection Services will coordinate:

- The protection of people, university property and private property
- Traffic control
- Communication channels
- Access control
- The gathering and collecting of intelligence regarding any threat before, during and after the event to assist in the management of the operation by members of the JOG.
- The checking and reporting of occupational and health hazards
- The availability of response vehicles

Event Organizer will coordinate:

- Planning and supervising of an event
- Sufficient people to maintain order at an event
- To ensure that the precautions regarding the safety and security aspects of event ticketing is implemented
- To ensure that a proper system of alcohol policing and control is in place
- To ensure that a proper system of tobacco usage policy and control is in place
- To ensure that a proper environmental management plan is enforced at a venue including the implementation of proper waste disposal and collection procedures
- To ensure that the minimum safety and security training standards are implemented and enforced
- To ensure that a proper safety and security communications measurements be implemented
- To ensure that a public liability insurance cover is in place
- To ensure that medical safety and emergency measures is in place

PUK Emergency Services will coordinate:

- To ensure that medical safety and emergency measures are in place for a event
- The deployment of a emergency vehicle
- The installation of a temporary first-aid room
- The deployment of one fully equipped and qualified first-aider per 2000 people

SAPS

The SAPS will be responsible for the following possibilities

- Crime against the state
- Public disorder
- Criminal activities

9. **PROTECTION SERVICES DEPLOYMENT**

- Protection of people, university property and private property

AREA OF RESPONSIBILITY	PERSONNEL	RESPONSIBILITY
TOTAL		

- Traffic control

AREA OF RESPONSIBILITY	PERSONNEL	RESPONSIBILITY

- Communication channels

AREA OF RESPONSIBILITY	PERSONNEL	RESPONSIBILITY

- Access control

AREA OF RESPONSIBILITY	PERSONNEL	RESPONSIBILITY

- Gather and collect intelligence regarding any threat

AREA OF RESPONSIBILITY	PERSONNEL	RESPONSIBILITY

- Check and report occupational and health hazards

AREA OF RESPONSIBILITY	PERSONNEL	RESPONSIBILITY

- Response vehicles

AREA OF RESPONSIBILITY	PERSONNEL	RESPONSIBILITY

10. PUK EMERGENCY SERVICES

10.1 Emergency Routes

10.2 Vehicles

10.2.1 Fire and Rescue Vehicles

The University's Fire Department will be responsible for any fire fighting activities. The Municipal Fire Department will be on standby for major incidents.

10.2.2 Ambulances

	Number of Vehicles	Number of Lying Patients	Number of Seated Patients
i) Within 15 minutes			
* Department of Health : Potchefstroom Ambulance Service	4	10	8
* MMS	1	1	-
* ETA	2	4	4
* SANDF	1	2	2
* NASCHEM	2	3	8
TOTAL i)	10	20	22
ii) Within 30 minutes			
* MMS	2	2	-
* Callmed	2	4	4
* Department of Health : Klerksdorp Ambulance Services	2	4	4
TOTAL ii)	7	10	8
iii) Within 45 minutes			
* MMS	4	4	-
* Callmed	1	2	2
TOTAL iii)	5	6	2
TOTAL I, ii and iii	22	36	32

10.2.3 Other

PUK Security Services: 1 Mobile control unit

2 Service Vehicles (Bakkies)

Flight For Life:

er – 1 patient within 45 minutes when available

10.3 Hospitals

HOSPITALS		NUMBER OF CASUALTIES
i)	Potchefstroom General Hospital	60
ii)	Medi Clinic Potchefstroom	10
iii)	Medi Cross Potchefstroom	10
iv)	Tshepong Hospital Klerksdorp	20
v)	Quick care Anncron Klerksdorp	20
vi)	Krugersdorp Hospital	50
TOTAL		170

10.4 Communication

Personnel of PUK Emergency Services and Security services at the JOC will have cellphone communication with the organizers and radio contact with PUK Security Services Control Room and with Potchefstroom Fire Department.

Phone numbers of SAPD, Ambulance Services, Potchefstroom Fire Department and standby personnel are available at the JOC and PUK Security Services Control Room.

Telephone numbers of organisers:

TITLE	NAME/SURNAME	TELEPHONE NUMBER

11. THREAT EVALUATION

The following incidents may occur:

11.1 Fire

11.2 Structural collapse

11.3 Incidents with a Safety and Security implication:

a. Bomb threats

b. Bomb explosion

c. Biological threat

11.4 Isolated medical emergencies

11.1 Fire

All structures on the premises do have a fire risk. Electrical short circuit, arsonists or carelessness can initiate fires.

Fire Fighting equipment are installed to be used as first reaction at all buildings.

Fire fighting equipment will be available at the JOC and fire fighters of PUK Emergency Services are 24 hours a day available.

11.2 Structural collapse

Structural collapse can occur at any of the buildings. The Municipal Fire Department will be able to handle the situation in the event of structural collapse.

11.3 Incidents with safety and security implications

High profile events are always likely to be used by someone either to prove a point or to scare people.

The total stadium may be targeted for bomb threats, bomb explosions or biological threats. All of these incidents will be handled by the South African Police Services with the support of the Emergency Services especially the biological threats. Decontamination of affected persons can be done with the equipment available at Emergency Services.

11.4 Isolated medical emergencies

Medical Emergencies can occur all round the premises. First Aid facilities will be available at the JOC where medical staff is on duty during the activities. A First Aid facility will be available.

12. RISK AREAS: EMERGENCY SERVICES

12.1 Area 1 _____

- i) Maximum number of spectators : _____
- ii) Projected no of patients in case of an incident _____

Priority 1 : Critically injured _____

Priority 2 : Seriously injured but not critical _____

Priority 3 : Light injuries _____

- iii) Location of the Emergency Medical Post
- iv) The injured will be conveyed from the incident scene to the EMP by Emergency Services Personnel in conjunction with the PUK security personnel
- v) Emergency vehicle access

12.2 Area 2 _____

- i) Number of spectators : _____
- ii) Projected no of patients in case of an incident _____

Priority 1 Critically injured _____

Priority 2 Seriously injured but not critical _____

Priority 3 Light injuries _____

- iii) Location of the Emergency Medical Post:

- iv) Emergency Services personnel in conjunction with the security personnel will convey the injured from the incident scene to the EMP.

- v) Emergency vehicle access:

12.4 Isolated Medical Emergencies

The personnel at the JOC will handle isolated medical emergencies. The ambulance access route to the stadium will depend on the location of the patient.

13. FIRE AND RESCUE SERVICES

13.1 Site analysis

- Occupancy classification:

Definition:

- Category:

Definition:

- Fire Flow (water supply)

* Minimum requirement: 2 797 L/min

* Available water from hydrants: 1 272 L/min

* Available water from vehicles: 26 300 L 3 400 L/min

Total Fire Flow : 4 672 L/min

13.2 Place:

- Design population :

- Construction :

- Fire Fighting Equipment:

- Entrance route for fire appliances:

13.3 Place:

- Design population:

- Construction:

- Fire Fighting Equipment:

- Entrance route for fire appliances:

14. PARKING AREAS

All the designated parking areas must be free of dry vegetation and other combustible materials. No open flames (braai's etc) must be allowed in the parking areas.

15. COMMENTS

In case of emergency evacuation of patients in a disaster situation no private vehicles can be allowed to move from the parking areas to avoid emergency vehicles being held up due to traffic congestion.

16. EMERGENCY CONTACT NUMBERS

PUK Protection Services Control room: (018) 299-2211/5

EMERGENCY SERVICES:	
Potchefstroom Fire Services	(018) 293-1111
Orkney Emergency Services	(018) 473-3911 / 473-1451
Klerksdorp Emergency Services	(018) 462-2222 / 462-2835
Military Fire Brigade	(018) 289-3494
AMBULANCE SERVICES:	
Provincial EMS	10177
MMS Ambulance	082 808 6252
ETA Ambulance	083 229 4587
Calmed Ambulance	(018) 468-5561
NASCHEM Ambulance	(018) 299-8500
SANDF Ambulance	(018) 289-3409
HOSPITALS:	
Potchefstroom General	(018) 297-7011
Medi Clinic	(018) 293-0244
Medi Cross	(018) 297-0650
Tshepong Klerksdorp	(018) 406-3111
Quick Care Anncron Klerksdorp	(018) 468-1911
Krugersdorp Hospital	(011) 951-0200
Wilmedpark Klerksdorp	(018) 468-7700
Duff Scott	(018) 484-1751

17. CONTACT NUMBERS OF MAIN ROLE PLAYERS

CAPACITY	INITIALS	SURNAME	TELEPHONE NR
Events organizer			
SAPS			

Protection Services			
Emergency Services (PUK)			
Emergency Services (City)			
Traffic department (City)			
Others			

18. REPRESENTATIVES AT JOG OR VOG

CAPACITY	INITIALS	SURNAME	TELEPHONE NR
Events representative			
SAPS			
Protection Services			
Emergency Services (PUK)			
Emergency Services (City)			
Traffic department (City)			
Others			

19. JOC OR VOC

Venue

Completed by:

Event Coordinator

Date/Time

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