
Employment Pass Contract

This Employment Pass Contract ("Contract") is made on [Date], between:

[Employer's Name], having its registered office at [Employer's Address], referred to as the "Employer,"

and

[Employee's Name], holding Employment Pass Number [Pass Number], referred to as the "Employee."

1. POSITION AND DUTIES

1.1 Position: The Employee will serve as [Position Title] within the company, performing tasks and responsibilities as assigned by the Employer.

1.2 Job Description: The Employee's duties include [specific duties and responsibilities]. These duties may be adjusted according to the company's needs.

1.3 Compliance: The Employee shall comply with all relevant immigration and labor laws and maintain a valid employment pass during the tenure of employment.

2. TERM AND DURATION

2.1 Start Date: The employment commences on [Start Date].

2.2 Duration: The employment is valid until the expiration of the Employment Pass, subject to extension or renewal by the Employer.

2.3 Probation Period: The Employee will undergo a probation period of [Number of Months], subject to evaluation of performance.

3. WORK SCHEDULE

3.1 Working Hours: The Employee will work [Number of Hours] per week, from [Start Time] to [End Time], with a [Number of Minutes] lunch break.

3.2 **Overtime:** Any additional hours worked must be approved in advance and will be compensated as per the company's overtime policy.

4. COMPENSATION AND BENEFITS

4.1 **Salary:** The Employee will receive [Amount] per [Month/Year], paid on [Date].

4.2 **Housing Allowance:** The Employee will receive a monthly housing allowance of [Amount], if applicable.

4.3 **Medical Insurance:** The Employee is entitled to medical insurance coverage as per the company policy.

4.4 **Transportation:** The Employer will provide [transport allowance, company transport, etc.].

5. TERMINATION

5.1 **Notice Period:** Either party can terminate the contract with [Number of Days] notice or payment in lieu of notice.

5.2 **Expiry of Employment Pass:** The employment will automatically terminate upon the expiration of the Employment Pass if not renewed.