

**TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (PHASE - III)**

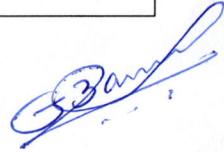
**Equity Action Plan**

**Name of Institute: Indian Institute of Information Technology Guwahati (IIITG)**

S. No	Activity	sub-activity/Action	Coordinator	Executing agency	Date & duration	Frequency	Indicator to measure outcome	Estimated Expenditure (Rs.)
(i)	Identification of slow learner students and providing necessary support to them	<ul style="list-style-type: none"> <li>➤ All first year courses will have a pre-midterm class test to identify slow learners, and hold an extra, separate tutorial for them in each course.</li> </ul>	Respective class teacher		In the 4 <sup>th</sup> week of the beginning of each semester	Yearly two times	More than 80% of students will transit from First to Second year with all first year courses passed	
(ii)	Improvement soft skills and confidence levels	<ul style="list-style-type: none"> <li>➤ Electronics repository of soft skill learning material will be created and it will be available in the Institute website also.</li> <li>➤ Student will access the soft skill material from existing desktop laboratory under</li> </ul>	Dept. of HSS	MS SkillGym		Continuous	More than 80% transition rates for first and second year students, and 20% Improvement in	40000.00

  
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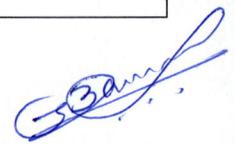
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		<p>the guidance of faculty and tutor from the Dept. of HSS.</p> <p>➤ Consultant will be hired for conducting soft skill workshop</p>					employability of the students	
(iii)	Improvement of non-cognitive skills including communication and presentation skills (Priority be given to the slow learner)	<p>➤ Presentation facility is available in each class room and students will be motivated right from the first year to develop and make presentations of mini project in respective classes.</p> <p>➤ Organizing doubt clearing classes for slow learner students.</p>	Respective class teacher			Continuous	20% Improvement in employability of the students, especially students from disadvantaged backgrounds	
(vi)	Holding innovation and Knowledge Sharing seminar to improve knowledge sharing	<p>➤ Each department will invite expert to deliver lecture on recent innovation in respective areas</p> <p>➤ Experts from various industries may also be invited</p>	HODs			Continuous	At least 10 innovative idea will come from student to solve real challenges in society. It will increase number of publication and	200000

  
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							employability skill of students.	
(v)	Sharing information and knowledge about engineering courses and institutions	<ul style="list-style-type: none"> <li>➤ Institutes will organize camps at the school in the rural areas to share information and knowledge about engineering education.</li> <li>➤ Students from the third and final year may participate in these camps</li> <li>➤ Discussions will be arrange on entrance exams requirement, scholarships available, and future prospects to encourage students from the rural areas</li> </ul>	Technical Co-ordinator		One week in March and August	Yearly	Increased number of students from the rural areas, especially girls	20000
(vi)	Providing appropriate infrastructure for physically challenged students	<ul style="list-style-type: none"> <li>➤ Formation of a committee of student representatives and faculty member (preferably 1 from PD category)</li> <li>➤ As we already have ramp, lift, and toilet facility for PD category students, we don't need to take action at the moment.</li> </ul>	Associate Dean Academic Affairs			As required	Increased number of disabled students due to improved facilities	

  
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(vii)	Special efforts for training/ internship/ placement of weak students	<ul style="list-style-type: none"> <li>➤ Establishing Industry-Institute Partnership Promotion Cells</li> <li>➤ Shortlisting of selected alumni members working in reputed firms.</li> <li>➤ Connecting these alumni with the weaker students for guidance related to internship and placements</li> </ul>	Placement I/C			Continuous	20% increase in placement	
(viii)	A two-tier grievance redress mechanism (GRM)	<ul style="list-style-type: none"> <li>➤ Internal Complainants Committee (ICC) will create email complaint at a)Dept level, b) hostel level, c) Works and infrastructure related and d) the harassment committee</li> <li>➤ The complaints will be resolved in 14 working days, and actions taken to be informed to the complainant. Any unresolved or unsatisfactory case to be reported to the state level GRM for necessary action.</li> </ul>	Associate Dean Student Affairs			Continuous	<p>Number of complaints received and time taken to address grievances</p> <p>Number of unsolved cases / referred cases to state level GRM</p>	

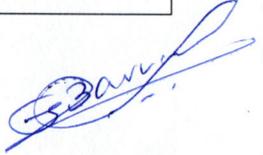


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(ix)	Ensuring that institutional mechanisms to protect and address the needs and concerns of women students are established	<ul style="list-style-type: none"> <li>➤ Institute Complaints Committee for sexual harassment at the Workplace has been formed.</li> <li>➤ Email address will be available to students/faculty/staff for lodging issues.</li> </ul>	Associate Dean Student Affairs			Continuous	Establishment of Gender committee	
(x)	Creation of Peer Learning Groups of students	<ul style="list-style-type: none"> <li>➤ Developing the Peer Learning Groups of 10-12 students (from diverse academic backgrounds/levels/genders /social background), for joint study and joint projects</li> <li>➤ Assigning senior student as mentors of the group.</li> <li>➤ The Student mentor will meet minimum once in a week</li> <li>➤ Incentive will be given to senior students for motivation</li> </ul>	HODs ( CSE & ECE)		August	Yearly	Improvement in student's performance / better marks / improved transition from first to second year	120000



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(xi)	Appointing Faculty Advisers (FA) for Students	<ul style="list-style-type: none"> <li>➤ Appointing Faculty Advisers for 10-15 student mentors</li> <li>➤ The faculty advisor will meet minimum twice in a month</li> <li>➤ FA will keep in touch with parents and talk to them when a relevant problem arises.</li> <li>➤ Faculty will take care the emotional problem of the student</li> <li>➤ Counselling will be provided to needy students / staff</li> </ul>	Associate Dean Academic Affairs	Mind India is providing on campus and YourDOS T is providing online counselling services	August	Yearly	Satisfactory progress in implementation of the proposed activities and achievement of targets, based on the reports received from the mentors	2100000 (yearly)

  
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