

**Recommendation Letter**

**TO BE COMPLETED BY APPLICANT:**

Applicant's Name

Applicant's Address

Nationality

**TO BE COMPLETED BY RECOMMENDER**

1. How well do you know the applicant?  
 Very well       Fairly well       Not very well       Not at all

2. Under what circumstances have you known the applicant?

3. How would you rank the candidate on the following characteristics in comparison with other students you have taught or other employees you have worked with or supervised?

	Excellent	Very good	Good	Average	Below Average	Unknown or Not observed
Intellectual ability						
Maturity						
Imagination						
Initiative						
Work habits						
The nature and level of responsibilities held by the candidate.						
Communication skills						
Command of the English language						
Managerial skills						

4. Please add any comments which will assist us in evaluating this applicant for Graduate study. (attach an additional page, if necessary).

I strongly recommend     recommend     recommend with some reservations     do not recommend  
 That this applicant be admitted to the Executive MBA Program at King Fahad University of Petroleum & Minerals, Dhahan Saudi Arabia.

Recommender's Name

Signature

Date

Address

Position

**RECOMMENDER PLEASE RETURN THIS FORM DIRECTLY TO:**

KING FAHD UNIVERSITY OF PETROLEUM & MINERALS  
 THE DEANSHIP OF GRADUATE STUDIES  
 KFUPM BOX No. 5055  
 DHAHRAN 31261 SAUDI ARABIA  
 e-mail: [emba@kfupm.edu.sa](mailto:emba@kfupm.edu.sa)