



# High School Partnership Program Contract Agreement

Please return completed form to: Elijah A. Oliver, Admissions, Manchester Community College, MS #12, P.O. Box 1046, Manchester, CT 06045-1046.

## HSPP CONTRACT INFORMATION

Manchester Community College (MCC) will agree to waive the tuition and fees during the spring and fall semesters of each academic year, as long as the contract is in effect, for any high school student from the

School/School System,

providing the student meets the following criteria:

1. The student should be in the junior or senior year of high school and have a scholastic average of at least a B (3.0 GPA). Students with special education needs will be considered.
2. The student should be recommended, in writing, by the High School Partnership Program Coordinator of the above named school system, in cooperation with the high school principal.

Other operating parameters include:

1. A current HSPP contract, signed by the Superintendent, or designee, and the CEO of Manchester Community College, must be in effect.
2. Before the start of each year, the principal will identify, in writing to the college, the name of the counselor, teacher or administrator, to serve as the coordinator for the program.
3. The student's tuition and fees will be waived by the college for a maximum of two courses per semester. However, based on the recommendation of the HSPP Coordinator, high school seniors may enroll in additional courses with payment of tuition and fees. High school students will not be eligible for financial aid.
4. Normal admissions procedures will be required of the high school students, including participation in MCC's academic assessment testing program, which will help determine proper placement in college courses. Exceptions for assessment, based on ACT/SAT scores, will be made with the recommendation of the high school principal or his/her designee and concurrence of the MCC Admissions office.
5. The courses for which tuition and fees are waived will be on-campus, credit courses only, offered day and evening, supported through the General Fund. Courses must be ones in which space is available.
6. The above named school/school system, or the student, will be responsible for the cost of books and transportation, as determined by the school/school system.
7. Either party may cancel this contract at any time upon written notification.

I agree to the above criteria and parameters of the Manchester Community College High School Partnership Program Contract Agreement.

Signature: Principal/Superintendent of Schools

Date

Signature: CEO, Manchester Community College

Date