

Householder Development Planning Questionnaire



This questionnaire can be completed by anyone who wishes to obtain the informal opinion of the Authority as to whether or not a proposed householder development might require formal planning approval.

This questionnaire relates solely to individual residential properties and not to any flats, or properties with a business use.

The relevant sections of the form should be completed and a sketch showing the proposed development should be indicated in the space provided on the final sheet. Please note measurements should be in metric.

FOR OFFICIAL USE ONLY

Date received: _____ Reference No. _____

Planning permission required? ☐ Yes ☐ No

1. GENERAL INFORMATION

Please answer all of the following questions:

(a) Name and Address: _____

(b) Daytime telephone number: _____

(c) Address of proposal: _____

(d) Description of proposal: _____

(e) Will the proposal be used solely for domestic purposes (i.e. no business use)? ☐ Yes ☐ No

(f) Is your property detached, semi-detached or terraced? _____

(g) Does the property include 2 or more flats? ☐ Yes ☐ No

(h) have there been any previous alterations/extensions to the property or sheds/outbuildings/greenhouses etc. erected in the garden since 1948? ☐ Yes ☐ No

If you answered YES to (h), please state dimensions (in metres).

Extension/ Outbuilding e.g. garage	Length	Width	Height to Ridge	Height to Eaves	Height if flat roof	Distance to house

- (i) Is your Property a listed building? ☐ Yes ☐ No ☐ Don't know
- (j) Is your property located within a Conservation Area, World Heritage Site or Area of Outstanding Natural Beauty? ☐ Yes ☐ No ☐ Don't know
- (k) Are you aware of any restrictions to your permitted development rights? (This information may have been included as a condition of planning permission when your property was originally given planning permission, or when subsequent alterations were approved). ☐ Yes ☐ No ☐ Don't know
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2. EXTENSIONS AND ALTERATIONS

If your proposal relates to an extension or alterations then please answer all of the following questions:

- (a) Indicate the dimensions of your proposal, in metric.
Length _____ metres Height _____ metres Width _____ metres Height of eaves _____ metres
- (b) Will the proposal have a pitched roof? ☐ Yes ☐ No
- (c) Will any part of the proposal be within 7 metres of the rear boundary? ☐ Yes ☐ No
- (d) How many storeys will the extension have? _____
- (e) Where will the extension be? ☐ Side ☐ Rear ☐ Front
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3. SATELLITE DISHES

If your proposal relates to the erection of a satellite dish, please answer all of the following questions:

- (a) What is the diameter of the dish? _____
- (b) What is the colour of the dish? _____
- (c) Is the dish a solid or mesh type? _____ ☐ Yes ☐ No
- (d) Will the dish be wall mounted, ground mounted or attached to a roof or chimney? ☐ Yes ☐ No
- (e) If roof mounted, will any part of the dish be higher than the highest part of the roof? ☐ Yes ☐ No
- (f) If chimney mounted, will any part of the dish be higher than the highest part of the chimney? ☐ Yes ☐ No
- (g) Will the dish be sited on the front elevation of the property, i.e. on an elevation facing a road or public footpath? ☐ Yes ☐ No
- (h) Are there any existing dishes within your curtilage?
- (i) If YES to question 3(g), please state why the dish cannot be sited elsewhere within your curtilage.

Note: The majority of satellite dishes do not require planning permission. However, it is necessary to answer all questions as the local planning authority can require a dish to be positioned in a certain position if it is considered to be visually more acceptable. For this reason, it is suggested that where technically possible, dishes should be located on a rear elevation or at ground level within your curtilage.

4. VEHICULAR ACCESS

If your proposal relates to the construction of a new vehicular crossing over a pavement, please answer the following question.

- (a) Will the new access road be situated on a classified road (i.e. an A, B or C road)? ☐ Yes ☐ No ☐ Don't know
- (b) Does your proposal involve any change in ground levels (i.e. for hardstanding etc.)? ☐ Yes ☐ No ☐ Don't know
- (c) Will the new access require the removal of any wall, gates, fences or other means of enclosure? ☐ Yes ☐ No ☐ Don't know

If YES to question 4(c), what is the height of the enclosure? _____

- (d) Will the hard surface be situated on land between a wall forming the principal elevation of the dwellinghouse and a highway ☐ Yes ☐ No ☐ Don't know
- (e) Will the area of ground covered by the hard surface, or the area of hard surface replaced, exceed 5 sq.metres? ☐ Yes ☐ No ☐ Don't know
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5. WALLS/FENCES/GATES ETC.

If your proposal relates to the erection of a wall, fence, gates or any other means of enclosure, please answer the following questions:

- (a) What is the maximum height in metric of the proposal above ground level? (Please indicate all heights on your sketch) _____
- (b) Is the proposed wall/fence/gate to be attached to any part of a listed building? ☐ Yes ☐ No
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6. DORMER WINDOWS

If your proposal relates to a dormer window, please answer the following questions:

- (a) Will any part of the proposal exceed the highest part of the existing roof? ☐ Yes ☐ No
- (b) Will the proposal be situated on any roof slope which forms the principal elevation and which fronts a highway? ☐ Yes ☐ No
- (c) Would the proposal consist of or include the construction of a veranda, balcony or raised platform? ☐ Yes ☐ No
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7. PORCHES

If your proposal relates to the erection of a porch, please answer all the following questions:

- (a) Will the external floor area exceed 3 sq.metres? ☐ Yes ☐ No
- (b) Will the porch be within 2 metres of a highway boundary (including a footpath?) ☐ Yes ☐ No
- (c) Will the porch be more than 3 metres high? ☐ Yes ☐ No
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8. SOLAR PANELS

- (a) Is the solar equipment to be attached to a wall or roof of a dwelling house or an outbuilding within its curtilage? ☐ Yes ☐ No
- (b) If yes, will it be visible from a public highway (all roads, footpaths, bridleways and byways)? ☐ Yes ☐ No
- (c) Will the equipment protrude more than 150mm from the external wall or roof slope? ☐ Yes ☐ No
- (d) If roof mounted, will any part of the equipment be higher than the highest part of the roof (excluding the chimney)? ☐ Yes ☐ No
- (e) If the equipment is a stand alone solar panel, will it be within 5m of the boundary of your curtilage? ☐ Yes ☐ No
- (f) Will it be visible from any public highway (all roads, footpaths, bridleways and byways)? ☐ Yes
- (g) What is the height of the stand alone equipment (in metric)? _____
- (h) Are there any existing stand alone solar equipments within your curtilage?
- (i) What are the proposed dimensions of the stand alone equipment (in metric)? Height: _____ Width: _____
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9. SKETCH PLAN

Please provide a sketch plan of your proposal on the last page (see example), giving all the necessary details (in metric).

- A. Show distance between proposed outbuilding and the original house as well as any existing extensions clearly marked
- B. Show distance between proposed extension, outbuildings and the property boundaries
- C. Show position of any new vehicle access proposed
- D. Show position of any road/lane/public footpath next to the site

The completed form should be returned to: **Planning Services, 4th Floor Perceval House, 14-16 Uxbridge Road, Ealing, London W5 2HL**

Please note that your property has not been inspected. The advice given as to whether or not planning permission is required has been given entirely on the basis of the information supplied by you. If any of the information you have provided is found to be inaccurate or incomplete, the Council reserves the right to reconsider the need for planning permission. If you are in any doubt, you should contact Planning Service on 020 8825 6600.

Once your proposal has been considered, you will be sent a letter advising you of the local planning authority's opinion as to whether or not planning permission is required. It is important to note that the opinion of the local planning authority is given on an **informal basis** only and **does not** therefore constitute a formal planning permission, where this would be necessary.

Irrespective of any opinion given as a result of this questionnaire, you may also need approval under Building Regulations legislation. You are therefore advised to notify the Building Control Service of your proposal on 020 8825 6610.

Data Protection Act 1998: A copy of this form will be held securely for 12 months to cross reference with any subsequent applications you may make. If your application is made later than that you are advised to revisit us. After this date this form and the data will be destroyed.

YOUR SKETCH PLAN