

Inspection Monitoring 【Questionnaire】

Name of business operator (representative)		
Business type [Note 1]		
Inspecting office [Note 2]		
Name of chief inspector		
Response date: [Month][Date], [Year]		
Classification	Question	Answer
Operation of inspection	<p>Question 1: Was the duration of the on-site inspection appropriate to verify the status of your business operations?</p> <p>1. Appropriate</p> <p>2. Mostly appropriate</p> <p>3. Not very appropriate</p> <p>4. Inappropriate</p> <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
	<p>Question 2: Was the timing of the on-site inspection appropriate?</p> <p>1. Appropriate</p> <p>2. Mostly appropriate</p> <p>3. Not very appropriate</p> <p>4. Inappropriate</p> <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
	<p>Question 3: Did the inspection team remain considerate about your company's business hours during the on-site inspection?</p> <p>1. Sufficiently considerate</p> <p>2. Largely considerate</p> <p>3. Not very considerate</p> <p>4. Inconsiderate</p> <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	

[Note 1] Please choose the primary business of your company from below.

(i) Type I financial instruments business; (ii) registered financial institution; (iii) investment management; (iv) Type II financial instruments business; (v) investment advisory and agency business; (vi) permitted business for qualified institutional investors; (vii) financial instruments intermediary service (viii) credit rating service; (ix) other business (please indicate).

[Note 2] Please indicate whether the supervising authority was the Executive Bureau of the Securities Exchange Surveillance Committee or indicate the name of the local finance bureau or local finance branch bureau.

<p>Prior notice for inspections (no need to answer if the inspection was conducted without prior notice)</p>	<p>Question A: Was the prior notice effective in reducing the workload for your company's officers and other employees in connection with the inspection?</p> <ol style="list-style-type: none"> 1. Effective 2. Mostly effective 3. Not very effective 4. Ineffective <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
	<p>Question B: Was the timeframe between the prior notice and the start date of the on-site inspection appropriate?</p> <ol style="list-style-type: none"> 1. Appropriate 2. Mostly appropriate 3. Not very appropriate 4. Inappropriate <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
<p>Explanations about the inspection</p>	<p>Question 4: Please choose from below regarding the inspector's explanations of the parts of the inspection process: (i) authority and purpose of the inspection, (ii) request for cooperation with the inspection, (iii) opinion submission system, (iv) overview of inspection monitoring and (v) other necessary information.</p> <ol style="list-style-type: none"> 1. Completely understood 2. Mostly understood 3. Some of the explanation was difficult to understand. 4. The whole explanation was difficult to understand. <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
<p>Hands-on inspection</p>	<p>Question 5: Was the hands-on inspection accompanied by relevant individuals from your company such as the person responsible for securities inspections?</p> <ol style="list-style-type: none"> 1. Always accompanied by relevant individuals 2. Almost always accompanied by relevant individuals 3. Some of the hands-on inspections were accompanied by relevant individuals. 4. None of the hands-on inspections were accompanied by relevant individuals <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	

	<p>Question 6: When employees' personal property was required to be submitted for the hands-on inspection, did the inspector act appropriately without giving offense when requesting the owner's consent?</p> <ol style="list-style-type: none"> 1. Always acted appropriately 2. Generally acted appropriately 3. Actions were sometimes inappropriate 4. Actions were always inappropriate <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
Submission of materials	<p>Question 7: Did inspectors request submission of materials appropriately, accepting the use of existing materials, etc.?</p> <ol style="list-style-type: none"> 1. Always appropriately 2. Generally appropriately 3. Sometimes inappropriately 4. Always inappropriately <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
	<p>Question 8: Was the deadline set for submitting materials adequate taking into account the administrative burden?</p> <ol style="list-style-type: none"> 1. Adequate 2. Mostly adequate 3. Somewhat inadequate 4. Inadequate <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
Implementation of the inspection	<p>Question 9: Was the scope of materials required for inspection in line with the contents of the inspection?</p> <ol style="list-style-type: none"> 1. Fully in line with the contents of the inspection 2. Mostly in line with the contents of the inspection 3. Somewhat out of line with the contents of the inspection 4. Completely out of line with the contents of the inspection 	

Special remarks (if you chose 3 or 4, please detail the reasons for your selection)

Question 10: Did the inspection encourage your company to make voluntary efforts to establish a viable internal control system?

1. Strongly encouraged
2. Mostly encouraged
3. Did not encourage much
4. Did not encourage at all

Special remarks (if you chose 3 or 4, please detail the reasons for your selection)

Question 11: Was the inspection efficient, taking into account your company's characteristics?

1. Efficient
2. Mostly efficient
3. Not very efficient
4. Inefficient

Special remarks (if you chose 3 or 4, please detail the reasons for your selection)

Question 12: Were the key verification items and the scope of verification appropriate?

1. Appropriate
2. Mostly appropriate
3. Not very appropriate
4. Inappropriate

Special remarks (if you chose 3 or 4, please detail the reasons for your selection)

Question 13: Did the inspection team apply the Inspection Manual for Financial Instruments Business Operators to the inspection mechanically and inflexibly?

1. The manual was used flexibly taking into account the actual situation.
2. The manual was used flexibly taking into account the actual situation most of the time.
3. There were some mechanical and inflexible applications.
4. The manual was used mechanically and inflexibly.

Special remarks (if you chose 3 or 4, please detail the reasons for your selection)	
<p>Question 14: Was there sufficient interactive dialogue during the inspection?</p> <ol style="list-style-type: none"> 1. Sufficient 2. Mostly sufficient 3. Somewhat insufficient 4. There was no interactive dialogue. <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
<p>Question 15: Did the inspection team and the management of your company have meetings (to exchange views) during the inspection?</p> <ol style="list-style-type: none"> 1. Meetings were held at an appropriate frequency. 2. Meetings were held but would have been better if there had been more. 3. Meetings were held but would have been better if there had been fewer. 4. There were no meetings. <p>Special remarks (if you chose anything other than 1, please detail the reasons for your selection)</p>	
<p>Question 16: When the inspector communicated the problems identified through the on-site inspection, did he/she present the basis of those problems (specific errors in applying laws/regulations and internal control system etc.) to your satisfaction?</p> <ol style="list-style-type: none"> 1. Satisfactory. 2. Mostly satisfactory. 3. Some problems were described without any basis. 4. None of the problems were described with their basis. <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	

<p>Question 17: Between the inspection this time and the previous inspection by the FSA's supervisory department (or the finance department of the local finance (branch) bureau), was there any difference in the contents/level of inspection and the criteria to determine which issues to point out, which you consider to be unreasonable? (No need to answer if inspected for the first time)</p> <ol style="list-style-type: none"> 1. Content/level remained the same. 2. Content/level remained mostly the same. 3. There were some unreasonable changes. 4. The inspection this time took a very different approach. <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
<p>Question 18: Inspectors' attitude</p> <ol style="list-style-type: none"> 1. Always moderate and calm 2. Mostly moderate and calm 3. Not moderate or calm at times 4. Never moderate or calm <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
<p>Question 19: Was the knowledge of the inspection team sufficient to conduct the inspection?</p> <ol style="list-style-type: none"> 1. Sufficient 2. Mostly sufficient 3. Somewhat insufficient 4. Entirely insufficient <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
<p>Question 20: Was the inspection team knowledgeable about your company's characteristics such as business/risk profile?</p> <ol style="list-style-type: none"> 1. Knowledgeable enough 2. Mostly knowledgeable 3. Somewhat ignorant 4. Completely ignorant 	

	<p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
Exit Meeting	<p>Question 21: Were you able to confirm fully which issues identified during the on-site inspection are in agreement or disagreement with the inspection team at the Exit Meeting?</p> <ol style="list-style-type: none"> 1. Confirmed all of the issues 2. Confirmed most of the issues 3. Some of the issues remain unconfirmed 4. Could not confirm any of the issues <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
<p>Inspection monitoring (Interview) (no need to answer if there was no interview)</p>	<p>Question C: Was the timing of interviews for inspection monitoring appropriate?</p> <ol style="list-style-type: none"> 1. Always appropriate 2. Generally appropriate 3. Sometimes inappropriate 4. Always inappropriate <p>Special remarks (if you chose 3 or 4, please detail the reasons for your selection)</p>	
Others	<p>Question 22: Please recommend any points that can be improved, or any other recommendations that would make securities inspections more efficient.</p>	
	<p>Question 23: Other comments (your views on the inspection manual, etc.)</p>	

Your thoughts on the questionnaire	Question 24: Please provide your views on this questionnaire.
<Contact information regarding answers to the questions>	
Department: Email:	Staff in charge: Telephone:

- This questionnaire is designed to ensure that fairness is enforced in inspections conducted by the Securities Exchange Surveillance Commission and local finance (branch) bureaus. Your cooperation is much appreciated.
- As a benchmark, the submission period is set from the start date of the on-site inspection to 10 days (excluding holidays of administrative organs) after the inspection end date.
- You are not required to answer to all of the questions in this questionnaire.
- We give you our assurance that your company will not be treated unfairly as a result of your responses to this questionnaire.
- Please ensure that you indicate your company name and the relevant contact information for this questionnaire.
- From here, the results of this questionnaire will be collected, summarized and considered for public disclosure. In that case, specific trade names of respondents will not be disclosed.
- Please fill in the special remarks column whenever possible, including the facts and background.
- Do not address your opinions to individual inspectors; this is not acceptable since it defeats the purpose of the inspection monitoring system.