LETTER OF RECOMMENDATION
EXECUTIVE MBA PROGRAM

The Executive MBA program is designed for highly qualified individuals who wish to enhance their managerial skills through academic study while maintaining their current work responsibilities. The program requires a strong personal commitment from participants.

Thank you for taking the time to provide this information. After completing this form please email it to mgt-emba@buffalo.edu. If you have any questions please call (716) 645-3200.

Name of applicant: _____

1. How long have you known the applicant and in what capacity?

2. What characteristics do you consider to be talents or strengths of the applicant?

University at Buffalo
Executive MBA
School of Management

3. What characteristics do you consider to be weaknesses of the applicant?

4. How would you describe the nominee's future career direction?

Please rate the applicant in the following areas.
Place a check in the appropriate box.

	OUTSTANDING	EXCELLENT	ABOVE AVERAGE	AVERAGE	FAIR	POOR	INSUFFICIENT INFORMATION
Intellectual Ability							
Oral Communication Skills							
Written Communication Skills							
Ability to Work with Others							
Creativity and Imagination							
Leadership							
Maturity							
Initiative							
Quantitative Skills							
Integrity							
Planning and Organizational Abilities							
Problem Solving and Decision Making Abilities							

Please add any other comments including an assessment of candidate's potential performance in a program of graduate study in management.

RECOMMENDOR'S INFORMATION

NAME:			DATE:
TITLE:		COMPANY:	
BUSINESS ADDRESS:			
CITY:	STATE:	ZIP CODE:	TELEPHONE:

University at Buffalo
Executive MBA
School of Management

Reset Form

Submit form