



## Bauer MBA Program

### Letter of Recommendation

Applicant's Full Name: (please print) \_\_\_\_\_ PeopleSoft ID #: \_\_\_\_\_

**To the Applicant:** If you agree to waive your right of access to this letter of appraisal and any accompanying statement, please sign the statement below. In accordance with Section 438 of the General Education provisions Act (Title IV, P. 90-247, as amended), the undersigned hereby requests to waive "right of access" to confidential letters and statements submitted to the University of Houston pertaining to application for the MBA program.

It is understood that the yielding of this "right of access" is a voluntary act on my part, and I will not be permitted to view or otherwise obtain the information I have noted above.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Appraiser \_\_\_\_\_ Relationship to applicant \_\_\_\_\_

**To the Appraiser:** The applicant who forwarded this form to you is applying for admission to our MBA program.

Your assessment of the candidate's capability to benefit from the Program and of his/her potential in management would be appreciated. Please be as specific as possible with your comments regarding the applicant's achievements. Your comments regarding this applicant will be held in confidence if the applicant has signed the waiver form on this page. Otherwise, we are required by federal law to permit admitted applicants to review the letter of appraisal if they so request.

Thank you for your assistance.

1. Describe the applicant's current assignment and special responsibilities, if applicable.

2. What do you consider to be the applicant's primary strengths and weaknesses? If possible, please describe specific examples which demonstrate them.

3. Please assess the applicant in the following areas:
- a. Area of specialization (technical knowledge, analytical ability, attention to detail, etc.)
  - b. Potential for achievement in graduate study
  - c. Potential for professional achievement

4. How would you rate the applicant in the following areas?

	<b>Outstanding</b>	<b>Superior</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>No basis for judgment</b>
Intellectual Ability						
Ability to Work with Others						
Ability in Written Expression						
Ability in Oral Expression						
Maturity						
Initiative/Independence						
Creativity/Originality						
Potential for Career Advancement						

\_\_\_ **I strongly recommend**

\_\_\_ **I recommend**

\_\_\_ **I recommend with some reservations**

\_\_\_ **I do not recommend**

Signature of appraiser \_\_\_\_\_

Printed name \_\_\_\_\_ Date \_\_\_\_\_