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Planet Bluegrass Farm Event Plan – Vehicle Lineup Minor Events (2018)

LOCATION: The Property, as described in Exhibit A to that certain Annexation Agreement dated June 8, 2017, and recorded on September 19, 2017 at Reception No. 03615345 in the Boulder County real property records (the "PBG Farm Property"). Specifically, the Vehicle Lineup Minor Events will be conducted within Area 4 (4.2 acres) or Area 6 (7.4 acres) as shown in Exhibit 1 to the Keynotes (Conceptual Plan).

PURPOSE: To conduct an organized lineup and load-in process for the RockyGrass Academy and The Song School on the specific dates identified in this Minor Event Plan.

DATES OF MINOR EVENTS:
July 22nd 2018 – Academy Lineup
August 12th 2018 – Song School Lineup

All following data is applicable to the event dates listed above. This Minor Event Plan is limited to the two (2) dates identified above.

EVENT CONCURRENCY: All dates listed above, and all details contained within, are set to fulfill the intent defined in Section 2(I) of the *Amendable Letter of Understanding* pertaining to the PBG Farm Property, that states that all events on PBG Farm Property be generally conducted in the manner established by previous events conducted on the Planet Bluegrass Property in prior years, in a manner not detrimental to the health, safety and welfare of the citizens of the Town of Lyons. Additionally, these Minor Events will be conducted in a manner consistent, and an improvement upon, operations supporting events taking place on the Planet Bluegrass Property.

TERMS:

- PBG Farm Property – refers to the Property, as described in Exhibit A to the Annexation Agreement for *Planet Bluegrass Farm Annexation*.
- PBG Property – refers to the existing festival ground property and its description in the Annexation Agreement for *Planet Bluegrass Farm Annexation* Exhibit 3, Keynotes to Site Plan for Planet Bluegrass, May 17th, 1999

1. EVENT PLAN

    a. TIME OF EVENT: Times for the two Minor Events will be limited to the times set forth below. . All infrastructure will be implemented and installed prior to 8:00pm on the date prior to opening to the

public. Exact times are to be determined based on event schedule, however tentative times are listed below:

i. RockyGrass Academy Lineup –
   1. Lineup Lottery will open at 8:00am and close at 12:00 noon on July 22nd, and will be led to the Planet Bluegrass Property on July 22nd by 1:00pm.
   2. All parking will be vacated by 2:00pm on July 22nd.

ii. Song School Lineup –
   1. Lineup Lottery will open at 8:00am and close at 12:00 noon August 12th, and will be led to the Planet Bluegrass Property on August 12th at 1:00pm.
   2. All parking will be vacated by 2:00pm on August 12th.

b. CROWD SIZE: Planet Bluegrass will accommodate up to 250 cars on site for each lineup. All parking will occur in the following two areas only: Area 4 (4.2 acres) or Area 6 (7.4 acres) as shown in Exhibit 1 to the Keynotes (Conceptual Plan).

c. PARKING: All parking will be consistent with previously approved Major Event Site Plan.

d. CAMPING: Camping will NOT be allowed for these line up Minor Events.

e. SECURITY: All security and crowd management efforts will work in coordination with existing security and crowd management efforts in effect at the Planet Bluegrass Property. Additional security for the PBG Farm will include, but is not limited to the following:

   i. One (1) Planet Bluegrass security supervisor will be stationed at the entrance to the PBG Farm 24 hours a day during the duration of the Lineup, assisted by one (1) Sheriff's Deputy during peak hours.
   ii. The Line Up will include four (4) Boulder County Sheriff's Office Deputies who will assist in coordinating the safe movement of vehicles from the PBG Farm Property to the PBG Property.
   iii. PBG will staff the line up process with a minimum of six (6) parking attendants, who will assist in assigning random numbers to attendees, and directing them to their place in line.
   iv. Vehicles will be escorted to PBG Property in waves, as was the practice in previous years.

f. MEDICAL CENTER: All medical and emergency situations will be dealt with in coordination will all crews on the Planet Bluegrass Property. First Aid supplies will be located at both the campground host, and parking supervisor. All supervisors will be equipped with radios to coordinate with our 24-hour EMT who will be available to handle all medical emergencies at the Planet Bluegrass property and the PBG Farm Property.

g. STATE AND LOCAL TAXES: All applicable state and local taxes will be remitted within 30 days of each event under the Planet Bluegrass Special Event Tax License.

h. INSURANCE: Certificates of Insurance will be provided 15 days prior to each event.

i. BUISNESS LICENCE: Business License application has been submitted.

j. VENDORS: No third-party vendors will be permitted to conduct business on the PBG Farm Property over the course of the events defined in this site plan.

k. MANAGEMENT IDENTIFICATION: All Planet Bluegrass employees and representatives will be required to wear similar staff hats and shirts, depending on their level of authority, for easy identification.

l. CROWD MANAGEMENT: All crowd management systems and infrastructure will be set up and operational by 8:00pm prior to the opening of parking and camping. Detailed crowd management and traffic flow plans are included in our Major Event Site Plan.

m. PEDESTRIAN TRAFFIC: All pedestrian traffic will operate as previously approved in the Major Event Site Plan.

n. VEHICULAR TRAFFIC: All pedestrian traffic will operate as previously approved in the Major Event Site Plan.

o. PARKING MANAGEMENT: All parking will operate as previously approved in the Major Event Site Plan.

p. SHUTTLE SYSTEM: Shuttle Systems will not be operational during these Minor Event dates and will begin on schedule for the Major Event dates.

q. OTHER PARKING: No other parking will be necessary during these Minor Event dates, as the purpose of these operations is to minimize external parking congestion.

r. DUST MITIGATION: Planet Bluegrass will expand its current dust mitigation practices currently in place for all events at the PBG Property, to include dust mitigation practices at the PBG Farm property consistent with the Major Event site plan.

s. POTABLE WATER: Water stations will be installed as previously approved in the Major Event Site Plan.

t. PORTABLE SANITATION AND WASTE MANAGEMENT: Planet Bluegrass will place Portable Restrooms and Waste Receptacles strategically as detailed in the Major Event Site Plan.

u. CAMPFIRES: No Campfires will be allowed during these Minor Events.