

Regarding: _____

Move in date: _____

Move out date: _____

To Whom It May Concern:

The above referenced tenant who now resides/did reside in your property, has applied for an apartment with us. In order for us to consider this application we must obtain your reference on him/her as a tenant. On the reverse hereof you will find the subject's signed release authorizing you to give us this information we request. We thank you for your kind assistance and we have enclosed a stamped envelope for your convenience.

1. Is the tenant still residing at the above address? _____ If not, did the tenant give you proper notice that they were leaving? _____
2. The family consists of () adults and () child/children.
3. How much rent does/did the tenant pay? _____
4. Does/did the tenant pay rent in a timely manner? _____ If not, could you tell us if he/she has ever been served with a notice to vacate for non-payment, or other reason and how many times?

5. Is the tenant under a lease? _____ If so, when does it expire? _____
6. Does/did the tenant maintain the apartment in a clean and sanitary condition?

7. Has the tenant, family or guests ever caused any social problems within your apartment community?
_____ If so, please explain _____
8. If the tenant vacated you apartment, was the unit left in good condition other than the normal wear and tear?

9. Does this tenant/previous tenant owe you any money for rent or damages? _____

Thank you,

Signature of Landlord/Agent

Telephone No. _____



You are applying for an apartment with our company and we are required to obtain a rental reference on you from you present and previous landlords.

In order for us to obtain this reference we ask that you sign the authorization below. Do not complete the back of this form.

Rob Paolucci
Property Manager



RELEASE

I hereby authorize Delshire Apartments to obtain information from you regarding my tenancy. I release all present and previous landlords, its officers, agents or employees from any and all liability for damages of whatever kind whether caused by my negligence or otherwise which may at any time result to me by reason of compliance with the above mentioned inquiry, which may include answering specific questions and the giving of any other information concerning my record with all present and previous landlords.

Signature

Date

Telephone No.

