

Mr. \_\_\_\_\_

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\_\_\_\_\_, Mumbai, 400016,

**Resignation Letter of Director- Attachment of DIR-11**

\_\_\_\_\_, 2015

To

The Board of Directors,

\_\_\_\_\_ **Private Limited,**

\_\_\_\_\_

Dear Sir,

I hereby tender my resignation from the office of Director with immediate effect owing to personal reasons.

I thank the Board for all its co-operation given to me during my tenure as a Director of the Company.

Thank you,

(\_\_\_\_\_)

Received & Accepted

Signature (**Mr. \_\_\_\_\_**)

Date: \_\_\_\_\_, 2015

MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE BOARD OF DIRECTORS OF **PRIVATE LIMITED** HELD ON **MONDAY, 8TH DAY OF FEBRUARY 2016** AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT **226, KAILASH PLAZA, VALLBHBAUG LANE, GHATKOPAR (EAST), MUMBAI - 400075.**

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**PRESENT:**

Following Directors were present:

1. Mr. Narendra Rane (DIN – 07231763)
2. Mr. Dipesh Suryawanshi (DIN – 07305804)

**CHAIRPERSON**

By General Desire **Mr. Narendra Rane** occupied the chair.

**MINUTES OF THE PREVIOUS BOARD MEETING:**

Minutes of the previous Board meeting was read and the same was approved and adopted. The Chairperson signed and dated the minutes.

**RESIGNATION OF DIRECTOR**

Chairperson informed the Board that the Company has received resignation letter from **Mr. Nirav Somaiya (DIN 02009733)** resigning from the post of Director with immediate effect. Thereafter the Board discussed the above matter and passed the following resolution.

**“RESOLVED THAT** resignation of from **Mr. Nirav Somaiya (DIN 02009733)** , from the post of Director of the Company be and is hereby accepted with immediate effect.”

**“FURTHER RESOLVED THAT Mr. Narendra Rane (DIN 07231763),** Director of the Company be and is hereby authorized to complete all the legal formalities in this regard herself or through Authorized Representatives.”

**“FURTHER RESOLVED THAT Mr. Narendra Rane (DIN 07231763),** Director of the Company, be and is hereby authorized to complete all the legal formalities in this regard herself or through Authorized Representatives with respect to the transfer of the aforesaid shares so approved.”

There being no further business, the meeting terminated with a vote of thanks to Chairperson.

Mumbai: 8<sup>th</sup> February, 2016

CHAIRPERSON

Mr. Narendra Rane