



Recommendation Letter

To support the subscription of a Non-SWIFT User to The KYC Registry

The Supervised Financial Institution specified in Section 1 below intends to subscribe to **The KYC Registry**. This institution is not connected to SWIFT (“non-SWIFT User”) and requires that an existing SWIFT User recommends SWIFT to accept the subscription. The recommending SWIFT User must belong to the SWIFT User Category “Supervised Financial Institution” and be itself a subscriber to **The KYC Registry**.

By completing this Recommendation Letter, the SWIFT User identified in Section 2 below confirms that it knows the non-SWIFT User identified in Section 1 below and that it intends to exchange KYC information with this institution through **The KYC Registry**. The SWIFT User recommends SWIFT to accept the subscription of this institution to **The KYC Registry**.

To be completed by the Supervised Financial Institution that intends to subscribe to The KYC Registry:

Section 1: Identification of the non-SWIFT User that intends to subscribe to The KYC Registry

Q.1	Name of the Legal Entity that intends to subscribe to The KYC Registry :
Q.2	BIC (if known):
Q.3	Registered address
	Building Name:
	Street Address:
	Postal Code/Zip:
	City:
	State/County:
	Country:
Q.4	Contact details
	Name:
	Title:
	Function:
	Telephone:
	e-mail:



To be completed by the Supervised Financial Institution that recommends SWIFT to accept the subscription of the non-SWIFT User identified in Section 1 to The KYC Registry:

Section 2: Identification of the recommending Supervised Financial Institution

Q.5	Name of the recommending Supervised Financial Institution:
Q.6	BIC:

Section 3: Signature of the recommending Supervised Financial Institution

The undersigned confirms on behalf of the recommending Supervised Financial Institution that it knows the legal entity identified in Section 1 and that it is willing to exchange KYC information with this entity through **The KYC Registry**.

The undersigned declares to have full authority to sign this Recommendation Letter on behalf of the recommending Supervised Financial Institution.

Q.7	Contact details of authorised signer
	Name:
	Title:
	Function:
	Telephone:
	e-mail:
Q.8	Signature
	Date:

Upon execution of this Recommendation Letter, the authorised signer is kindly asked to send a copy of the completed and signed Recommendation Letter from his/her business e-mail address to KYCRegistry.Operations@swift.com



Legal Notices

By signing this letter, the recommending *Supervised Financial Institution* does not bear any responsibility or liability towards SWIFT, nor to the non-SWIFT User that wishes to subscribe to **The KYC Registry**, but simply confirms that it knows the legal entity and that it is willing to exchange KYC information with that institution over **The KYC Registry**.

Upon receipt of this letter, SWIFT will continue the onboarding of the non-SWIFT User to **The KYC Registry**, which remains subject to validation that the non-SWIFT User meets the remaining eligibility conditions.

SWIFT reserves the right to accept the Non-SWIFT user in **The KYC Registry** or to refuse the Non-SWIFT user if it does not comply with eligibility criteria to subscribe to **The KYC Registry**.

SWIFT will process any personal data collected with this letter in accordance with the SWIFT Privacy Statement (available at the bottom of all www.swift.com pages).