



Sample Thank You Letter to Your ELM Mentor

Dear (Mr. Mrs. Ms.) _____:

I have sincerely enjoyed the time that I have spent with you during my final year at F&ES. Given your very busy schedule, I know that it was not always easy or convenient for you to work with me, and yet you gave so very generously of your time, knowledge, and patience.

As a result of your expertise and guidance, I have a much deeper understanding of _____ (career, etc.). I have learned a great deal from you, and your involvement has helped me in a variety of ways including but not limited to _____.

Once again, thank you for your commitment and assistance. My gratitude for your contribution to my future success is immeasurable.

Sincerely,