

OPERATIONAL PROCEDURES – FRATERNITY/SORORITY REVIEW BOARD HEARING

A Fraternity/Sorority Review Board hearing is a more formal conversational process between board members and the organization(s). Should an organization be found responsible for the alleged violations, an organization ultimately may be suspended or expelled or receive some other type of sanction. Therefore, careful adherence to procedure is a large part of the hearing since the possible consequences to the accused organization may be great.

Pre-Hearing Review by Board Members

Board members are asked to arrive 10 minutes early to prepare for the hearing. During that time, board members should:

1. Review the documents/reports. Reports may be from the police, University Housing staff, faculty, another student, or other entity.
2. Determine the time sequence of the events that allegedly occurred.
3. Establish the main areas which need resolution (usually areas in which accounts differ).
4. Inform the advisor to the Board if they are acquainted with any individuals in the incident, or familiar with the facts of the case.

Fraternity/Sorority Review Board hearing procedures

1. Preliminary questions are reviewed with the accused student(s)
2. All hearings are recorded (utilized in the appeal process)
3. Organizations will be asked if they believe they violated the Code of Conduct per the standards listed in their hearing notice
4. Introduction of Board members
 - a. State your name, year in school & major
5. Review Board advisor(s) will present information gathered during their follow up on the case
6. Board members ask questions of the advisor(s)
7. Accused organization(s) gives account of incident and provides additional information
8. Board members ask questions of the accused organization(s) (if needed)
9. Witnesses present information (if present) ******The Board determines whether they would like to hear from witnesses
10. Final questions are asked and closing comments are provided from each party present
11. Organization is provided with instruction on how to they will receive the Board's decision
12. Confidentiality and Privacy is discussed
13. Organization is excused from hearing along with the presenting Review Board advisor
14. Board Deliberates
 - a. Determine if organization(s) violated the Code of Conduct (majority vote)
 - b. If violation found, Board determines an appropriate sanction (during this phase, the Board will be made aware of an organization's previous disciplinary history). Determined by majority vote.
15. Organization is advised of decision and informed again about appeal procedures via letter from the Office of Student Standards (Cases that are appealed will be referred to the Vice President of Student Affairs)