

## MFA ADVANCEMENT TO CANDIDACY REVIEW WEEK INSTRUCTIONS

**Artist Statement MUST be submitted with this application.  
See calendar for deadlines.**

- ❖ Please attach an ARTIST'S STATEMENT along with this application. Make sure you have your name printed on the statement. This statement should describe the ongoing esthetic concerns and the issues you are addressing in this installation. The statements will be passed on to the faculty and is required to be posted during your show.
- ❖ Installation should be on before the review week or over the weekend. Work must be installed according to standard gallery procedures for the small galleries.
- ❖ Gallery contracts should be signed at least two weeks prior to the review. It will be understood that each installation is likely to represent something of a compromise, as there is never the ideal space for all those participating.
- ❖ Work must be removed by NOON, that Friday of ATC REVIEW WEEK.
- ❖ During Monday and Tuesday of this Review week you must be with your work for at least four hours each day, and one of the four should be during the lunch hours (11:00-12:00 on Monday, 11:30-12:30 on Tuesday). These times should be posted.
- ❖ On Wednesday and Thursday there will be discussions regarding your work. You will make a 15-minute presentation that focuses on your current work. This will be followed by up to 30 minutes of questions from assembled faculty and peers. Be prepared to discuss your work in terms of its formal concerns, content, process, historical, theoretical, social or political context, and questions arising from your written exhibition statement and oral presentation to the faculty. There will be a moderator present whose purpose is to keep the presentations on schedule and to maintain fairness among the questioners.
- ❖ The faculty will meet Thursday or Friday with each student's committee members to make recommendations. In consultation with the full faculty the committee decides to whether to Advance to Candidacy or not, or imposes further requirements on the Candidate before he/she qualifies to proceed to thesis work. If recommended, these conditions will be presented to the committee in writing. The criterion for the Review is based on the overall effort of the student that includes the work, statement, and presentation. After the decisions are finalized they will be discussed with the Candidate by a faculty who endorsed their candidacy.
- ❖ Security of your work is your responsibility, just as with any of the exhibits regularly scheduled in the small galleries.

### **NOTE:**

***Discussion times and faculty meeting times are subject to change depending on how many candidates are going through the review. Candidates will be notified as soon as the schedules are confirmed.***

~MFA ADVANCEMENT TO CANDIDACY REVIEW APPLICATION~

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**STUDENT INFORMATION:**

Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

SJSU ID#: \_\_\_\_\_ Email: \_\_\_\_\_

Major Area: \_\_\_\_\_ Number of units completed in classified standing by the end of last semester: \_\_\_\_\_

**FACULTY SIGNATURES:**

In order to be eligible to participate in this review, you must obtain the signatures of three faculty members on this form. By signing, faculty members are indicating their support towards your participation in ATC and their willingness to serve on your MFA committee if you are advanced to candidacy.

1. \_\_\_\_\_  
Print Name Signature Date

2. \_\_\_\_\_  
Print Name Signature Date

3. \_\_\_\_\_  
Print Name Signature Date

**GALLERY INFORMATION:**

Describe the type of space needed for the display of your work (floor, wall, etc.) and the dimensions of the work. If you have very specific needs, as in the case of site related installation work, please make this clear. List your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice of galleries below; an attempt will be made to assign you to one of them. There are very limited conditions for hanging work from ceilings. Try to avoid modifications that will delay set up for the next occupant and logistical problems for you. On Friday of that week you will only have from 10:00 am until noon to restore your gallery to pristine condition.

Choice #1 \_\_\_\_\_ Choice #2 \_\_\_\_\_ Choice#3 \_\_\_\_\_

**PLEASE RETURN THIS APPLICATION TO THE ART GRADUATE ADMIN ASSISTANT in Art 116**