

---

# Dismissal Mutual Agreement

This Agreement is made on **[Date]** between:

1. **[Employer's Full Name]**, with an address at **[Address]**
2. **[Employee's Full Name]**, residing at **[Address]**

## Recitals:

- Whereas **[Employee's Name]** has been employed by **[Employer's Name]**.
- Whereas both parties agree to mutually terminate the employment relationship under the terms outlined below.

## Terms and Conditions:

### 1. End of Employment Date

- The employment of **[Employee's Name]** with **[Employer's Name]** will end on **[Date]**.

### 2. Severance Payment and Benefits

- **[Specify severance amount, e.g., 2 weeks' salary]** will be provided.
- **Benefits:** **[Describe continuation of health benefits, retirement benefits, etc.]**

### 3. Return of Company Property

- **[Employee's Name]** agrees to return all company property by **[Date]**.

### 4. Confidentiality and Non-Disparagement

- Both parties agree not to disclose the terms of this agreement.

- Both parties agree not to make any disparaging comments about each other.

## **5. Release of Claims**

- **[Employee's Name]** agrees to release **[Employer's Name]** from all claims arising from their employment or termination.

## **Signatures**

**[Employer's Signature, Date, Printed Name]**

**[Employee's Signature, Date, Printed Name]**