TMCC
Truckee Meadows Community College
Foundation Office

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EMPLOYEE PAYROLL DEDUCTION

Instructions: Please return completed form to the TMCC Foundation Office located in the Red Mountain Building, room 200 J. If you have any questions, please call the Foundation at 775-674-7648.

☐ **New Payroll Deduction** ☐ **Change Existing Payroll Deduction**

Employee Information

Employee ID	First Name	Middle Name	Last Name

Employee Title	Email Address

TMCC Department	Location/Office	Phone Number

Home Address: Street	City	State	Zip Code

I request that $_____ per month be deducted from my Truckee Meadows Community College payroll check in support of the TMCC Foundation.

Commencement of Payroll Deduction

☐ **Professional Staff**: I wish the deductions to begin with my paycheck for the month of _____ *(due to payroll cut off dates, deductions may start one month later than requested)*.

☐ **Classified Staff**: The deduction will be taken from the paycheck on the 25th of each month.

Please designate my contribution to the following:

☐ Faculty & Staff Innovation Grants
☐ Faculty Education Fund
(*scholarship for classified employees and families*)
☐ TMCC Student Scholarships
☐ Student Emergency Resource Fund
☐ Veterans Resource Center
☐ Part-Time Faculty Fund
☐ Health Sciences Program
☐ Applied Technology Programs
☐ Classified Council Fund
☐ Educational Excellence
☐ Success First
☐ Athletics

If you are interested in supporting another area, please contact the Foundation at 775-674-7648.

Signature | Date

Thank You for Your Support!

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TMCC is an EEO/AA institution. See https://eeo.tmcc.edu for more information.