



Date: _____

INSTRUCTIONS

Complete all fields in the application and submit to:

- City-County Planning Department located on the ground floor of City Hall if property is outside the City limits.
- Public Works located at the 3rd floor of City Hall if property is within City limits

Include with the application:

- ☐ \$200 fee
- ☐ Summary Utility Development Statement issued by the Department of Water Management (<https://durhamnc.gov/FormCenter/Water-Management-16/Required-Utilities-Statement-Application-173>)

OWNER/DEVELOPER INFORMATION

Legal Name of Developer:

Type of Legal Entity of Owner or Developer: ☐ Corporation ☐ Limited Liability Company ☐ Individual

Address:

Email Address: _____ Phone#: _____

Contact Person: _____ Fax#: _____

CONSULTANT INFORMATION

Contact Person: _____ Company Name: _____

Email: _____ Phone #: _____

PROJECT INFORMATION

Project Name:

Parcel ID (s):

Street Address:

Site Plan Number (if applicable):

Project Description/Type and Unit Count: