



## Flavor Face Mobile Food and Catering Contract

THIS AGREEMENT (the "Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_ 20\_\_\_\_, by and between Flavor Face Mobile Food and Catering LLC ("Caterer") and \_\_\_\_\_ ("Customer.")

WHEREAS, Customer desires to contract for an experienced caterer for an upcoming event ("Event") in the amount of \_\_\_\_\_;

WHEREAS, Caterer seeks to provide food-catering services built around its concept and brand;

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the parties hereby agree as follows:

### **I. EVENT TERMS.**

**1.1. Payment Terms:** An executed copy of the Agreement must be returned with a 50% deposit in order to secure a reservation for the event catered by Caterer. This deposit is only refundable if the Event is cancelled within the terms of the Agreement. Final payment of the remainder balance is due immediately at the conclusion of the Event. Caterer may cancel the Agreement at anytime if Customer does not adhere to the payment schedule. If cancelled by Caterer for untimely payment, Customer forfeits all deposits paid. Caterer will accept cash, checks and credit cards (Visa and MasterCard) as forms of payment. Customer checks must be received five (5) business days prior to the event for clearance, payable to: Flavor Face Mobile Food and Catering LLC. There will be a charge of \$35 for any bounced/returned checks. A 3% transaction fee will apply to all credit card transactions.

**1.2. Private Parking:** If Event involves use of Caterer's food truck, Customer agrees to provide private parking for the Event. The parking area must allow for clearance of the following dimensions: 29 FT long X 10 FT wide X 12 FT high. The private parking **space** must have room for the following dimensions: 29 FT long X 13 FT wide X 12 FT high. Customer acknowledges that in the event Caterer is unable to park in the provided private parking space, Caterer will retain all monies for the event in full.

**1.3. Event Fee:** If Event involves use of Caterer's food truck, a surcharge of \$350 will be added to cover the cost of transportation and set-up. This fee includes the cost of all disposable items such as service ware and napkins unless specifically stated otherwise. If Event does not involve the use of Caterer's food truck, a fee of 15% of food cost will be added to cover the disposable items

**1.4. Service Times:** Unless otherwise noted, Caterer's service time for the Event will last two (2) hours.

**1.5. Verification and Number of Attendees:** Final menu selection and minimum meal guarantees are due seven (7) business days prior to the Event. Caterer requires the final guaranteed attendance ("Final Attendance") at this time as well. Should Caterer not receive the Final Attendance by this time, Caterer will prepare for the original estimated attendance amount ("Estimated Attendance") and charge for the Estimated Attendance or the number actually in attendance, whichever is greater. The Final Attendance is not subject to reduction. If additional food is required after the Final Attendance is given, Customer agrees to contact Caterer immediately.

**1.6. Final Attendance:** Caterer requires the Final Attendance seven (7) days in advance of an event. Customer agrees to pay for number of attendees listed on the invoice. This includes those individuals accounted for in the Final Attendance that do not attend. No adjustment will be made for guests accounted for in the final head counts that do not attend.

**1.7. Menu:** Customer may submit menu selections in conjunction with the execution of this Agreement. Customer may change its menu selections up to seven (7) days prior to the Event, subject to the availability of products and any necessary pricing adjustments.

**1.8. Menu costs:** All menu prices are subject to change within fourteen (14) days of the Event. If a drastic change in an ingredient's price within Customer's menu is established, Customer has two options: (i) a new cost (maintaining Customer's present menu) will be assessed based on current market prices to which Customer may agree to; or (ii) substitute menu item(s) will be presented to Customer in order for Customer to maintain the agreed upon menu price.

**1.9. Food and Beverage:** Removing buffet food from an event once it has been on display violates local health code. As a result, "to-go" food will not be permitted at the Event.

**1.10. Change of Event Date or Venue:** Caterer will apply the entire balance of Customer's deposit towards another Event, subject to availability. All costs are subject to change.

**II. MISCELLANEOUS PROVISIONS.**

**2.1. Gratuity:** An eighteen percent (18%) gratuity will be added to all catered functions.

**2.2. Cancellations:** If the Event is canceled between four (4) to seven (7) days prior to the Event date, Caterer will retain the full deposit. If the Event is canceled three (3) days or less prior to the Event date, the full amount of the event will be retained and/or owed to Caterer.

**2.3. Attorney Fees:** Customer agrees to pay all costs and attorney fees realized by Caterer for the purposes of collecting any amounts due hereunder, including, but not limited to, reasonable attorneys' fees, court costs and expenses.

**2.4. Liability:** Customer agrees to indemnify and hold Caterer harmless against all claims for injury or damage to persons or property arising out of any act, omission, negligence or misconduct on the part of said Customer or any of its agents, guests, patrons or invitees.

**2.5. Personal Property:** Caterer cannot assume responsibility for personal property and equipment brought into Customer's private property during the event.

\_\_\_\_\_  
Authorized Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Flavor Face Mobile Food and Catering, LLC

\_\_\_\_\_  
Date



## Flavor Face Mobile Food and Catering Contract Order

(please return this contract signed when placing your deposit)

Event Date: \_\_\_\_\_ Estimated Guest Count: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Food Service Time: \_\_\_\_\_

### To Pay Deposit by Credit Card:

Type (Circle):      VISA              MASTERCARD              DISCOVER

Name on Card: \_\_\_\_\_ Sign Here: \_\_\_\_\_

Card Number: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV Code: \_\_\_\_\_ Deposit Amount: \_\_\_\_\_

\_\_\_\_\_  
Authorized Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Flavor Face Mobile Food and Catering, LLC      Date