

Health and Safety Due Diligence Checklist

Location: [Specify location]

Date: [Insert date]

Inspector(s): [Insert name(s)]

Department/Area Inspected: [Specify area]

Item	Description	Yes/No/NA	Notes/Action Required	Completed By	Completion Date
1.1	All employees have completed mandatory safety training				
1.2	Risk assessments have been conducted for all work areas				
1.3	PPE is provided, maintained, and used correctly by employees				
1.4	Emergency response plans				

	have been tested and reviewed				
1.5	Workplace inspections are conducted at regular intervals				
1.6	Safety concerns reported by employees are tracked and addressed				
1.7	Legal and regulatory compliance is reviewed and documented				