

Location Agreement & Release

Privacy & Sanctity Policy

We hold the privacy and experience of our guests in strict confidence and sacred trust and expect all visitors to do the same. All electronic works must be produced within an air of reverence, sanctity and minimal intrusion to both guests and staff.

Contact Information

Name: _____

Email: _____

Phone: _____

Website: _____

Photography or Videography Project Description

Please briefly describe the photography or video project and intended use here:

Release

As condition of being granted permission to photograph or videotape on the Esalen grounds (excluding the hot springs baths), I certify that:

Collaboration/Fair Use (please initial)

- _____ I have consulted with the necessary parties at Esalen (Marketing, President) and have obtained advance permission and have arranged for someone to coordinate/direct the shoot.
- _____ I have coordinated the shoot location and concept and paid the 50% deposit with Esalen Marketing Department within 72 hrs of the shoot.
- _____ I agree to provide Esalen Institute with at least 72 hrs notice in the event of cancellation or re-shoot.
- _____ I agree to maintain boundaries and confidentiality in and out of workshops.
- _____ I agree not to publish or broadcast content publicly without prior approval from Esalen Institute and will consult Esalen about the use of the photographs or video recording for any purpose other than those mentioned initially.

- ____ I agree not to photograph or videotape the baths or use flash photography or videography in conferences/workshops without expressed written permission.
- ____ I agree to film/photograph in only one location at a time and only with supervision.
- ____ I agree to provide copies of photo/video releases of workshop participants to Esalen.

Model Releases

I have obtained the necessary model, property, and other releases in connection with the photography or videography licensed herein and have a signed copy on file.

Indemnity & Liability

I have provided proof of professional business insurance and/or fully indemnify and hold Esalen Institute harmless against any and all liabilities, claims, damages, expenses, and lawsuits arising from the creation, use, and third party distribution of the work.

Crediting and Furnishing Digital Content

- I will provide a credit line in the form © Esalen Institute in type no smaller than that of related text must appear adjacent to or within the photograph caption or video credits.
- I will not make dramatic alterations, additions, or subtractions to the digital work after Esalen approval, including without limitation any digitalization or synthesizing of the photographs, alone or with any other material, by use of computer or other electronic means or any other method or means now or hereafter known.
- I will make a disc of 300dpi (8x10") .TIF files or uncompressed video files available to the Esalen Institute Marketing Department within 60 days of the shoot.

Terms and Conditions

This permission signifies that the photographic or video content may be used by Esalen Institute electronically and in print with proper credit.

There is no time limit on the validity of this release nor is there any geographic limitation on where these materials may be distributed.

Signing this document constitutes agreement/understanding on the paramount importance of peace, tranquility and minim

This release applies to photographic, audio or video recordings collected as part of the sessions listed on this document only.

(Photographer/videographer Approval)_____

(Esalen Institute Approval)_____

Location Fees

Esalen-sponsored projects or projects by or for Esalen workshop participants or leaders are generally exempt from location fees. However, outside production companies or photographers working on contract or independently for Esalen are required to complete a Location Agreement and proof of company liability insurance.

Esalen Institute charges tax-deductible location fees for film, video, and still photography that involve the use of any property location or personnel. The fee amount is based on the complexity, logistical impact, scope and time estimated for the preparation and administration of the project. Additional fees may be charged for the hiring of additional security, parking, facilities, or filming office personnel.

Location Fee Structure

Duration	Commercial Motion Picture	Commercial Video/TV	Still Photography or Noncommercial Video/TV
Full Day (up to 8 hrs)	\$6000.00	\$3000.00	\$700.00
Half Day (up to 4 hrs)	\$4000.00	\$2000.00	\$400.00
Prep/Strike Days	\$4000.00	\$2000.00	\$500.00

Additional Fees and Contact/Payment Details

Payment for all fees and services must be payable to **Esalen Institute** and be received no later than three business days prior to the start of location prep or filming.

For large projects, a nonrefundable deposit may be required to hold a particular date or location. The deposit will equal the sum of one day's fees for location rental.

Location fees include the availability of one Esalen chaperone/escort and interviewee, but do not include crew lodging or meals.

In the case of multiple camera crews working in different locations, additional staff may be assigned to each location and billed accordingly.

If a company check or Paypal is not available, a cashier's or certified check will be required

Please fax to the attention of Doug Ellis at 831-667-3085, email to marketing@esalen.org, or mail to 26435 Carmel Rancho Blvd, Carmel CA 93923.