

Official Company Receipt

Company Name: [Name of the Company]

[Company Logo]

Registration No.: [Registration Number]

Address: [Company Address]

Contact Info: [Phone and Email]

Tax Identification No.: [TIN]

Receipt No.: [Unique Receipt Number]

Issue Date: [Date]

Client Details:

Name: [Client Name]

Company (if applicable): [Client's Company Name]

Contact No.: [Client Contact Number]

Address: [Client Address]

Transaction Details:

Product/Service	Qty	Unit Price	Total
[Product/Service Description]	[Qty]	[Unit Price]	[Total]

Subtotal: \$[Subtotal Amount]

Tax Amount (if applicable): \$[Tax Amount]

Total Amount Paid: \$[Total Amount]

Payment Method: [Bank Transfer/Credit Card/Cash]

Reference ID (if any): [Transaction Reference ID]

Authorized Signatory:

[Name and Designation]