



## Statement of Commission Income and Expenses for Payroll Tax Deductions

Your employer will use this form and your Form TD1, *Personal Tax Credits Return*, to determine the amount of your tax deductions.

Fill out this form if you are an employee and you receive commission income or a combination of commission income and salary or wages, and you want your employer to adjust your tax deductions taking into account your commission expenses.

If you choose to fill out this form, give it to your employer no later than:

- January 31, if you had the same employer last year;
- one month after you start employment with a new employer;
- one month after the date of any change to your personal tax credit amounts (as shown on your Form TD1); or
- one month after your estimated total remuneration for the year or your estimated commission expenses for the year changes substantially.

If you choose not to fill out this form, or if you inform your employer in writing that you want to cancel a Form TD1X that you had previously filled out, your employer will deduct tax from your pay using the "Total claim amount" figure from your Form TD1.

### Identification

Last name	First name and initials	Employee number
Address, including postal code		Social insurance number 

If you were not paid by commission last year, enter the estimated amounts of your remuneration and expenses for this year.

If you were paid by commission at any time last year or this year, enter either last year's remuneration and commission expenses amounts, **or** the estimated amounts of your remuneration and commission expenses for this year.

For information about allowable expenses, see Guide T4044, *Employment Expenses*, and Form T777, *Statement of Employment Expenses*, which you can get on our website at [canada.ca/cra-forms](http://canada.ca/cra-forms) or by calling 1-800-959-8281.

### Calculation of your estimated annual net commission income

Commissions		
Salary or wages (if it applies)	+	
Total remuneration (commissions plus salary or wages)	=	
Subtract last year's commission expenses from Form T777 or this year's estimated commission expenses.		-
<b>Estimated annual net commission income</b>		=

### Certification

I certify that the information given on this form is correct and complete.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**It is a serious offence to make a false statement.**

Personal information is collected under the *Income Tax Act* to administer tax, benefits, and related programs. It may also be used for any purpose related to the administration or enforcement of the Act such as audit, compliance and the payment of debts owed to the Crown. It may be shared or verified with other federal, provincial/territorial government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the *Privacy Act*, individuals have the right to access their personal information and request correction if there are errors or omissions. Refer to Info Source at [canada.ca/cra-info-source](http://canada.ca/cra-info-source), Personal Information Bank CRA PPU 120.