



Request for Letter of Confirmation

King's Students: Please contact King's Registrar's Office
Graduate Students: Please contact Graduate Studies Office

Name _____	Student # <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>B</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	B									
B											
Address _____ _____	Email _____										
_____	Phone _____										
Degree program: _____											

Type of Confirmation Letter
<input type="checkbox"/> Registration Confirmation <input type="checkbox"/> Degree Awarded <input type="checkbox"/> Confirmation of eligibility to graduate <input type="checkbox"/> Other _____
Number of Copies: _____
Letter to be: <input type="checkbox"/> Picked up <input type="checkbox"/> Faxed to: () _____ - _____ <input type="checkbox"/> Mailed to following address: _____ _____ _____

Reference number (if applicable): _____

*** Please note: Confirmation letters cannot be used to defer payments on student loans. A schedule 2 is required.**

Reason for letter: _____

Student's signature: _____

Date: _____