

Research Project/Thesis Contract

Student: _____
 Signature: _____
 Date: _____

Chair: _____
 Signature: _____
 Date: _____

Minimum Requirements / Due Dates for Research Project/Thesis Materials:

Fall (1 st Year)	Spring (2 nd year)	Summer (2 nd Year)	Fall (2 nd Year)	Spring (3 rd Year)
Enrollment in PASS 635 (Research Methods) will result in successful completion of the following: <ol style="list-style-type: none"> 1. Committee Form 2. Authorship Form 3. Chapters 1-3 (draft) 	<ol style="list-style-type: none"> 1. Proposal and Proposal Acceptance Form 2. Submitted IRB (if applicable) 3. Beginning in March a draft is due on the 1st of each month to the chair 4. Students are expected to allocate responsibilities to each group member and provide this to the chair in written format for signature and approval. 	<ol style="list-style-type: none"> 1. Drafts continue to be due at the first of each month for review (excluding August 1st) 	<ol style="list-style-type: none"> 1. Drafts continue to be due at the first of each month for review 	<ol style="list-style-type: none"> 1. Final article completed and submitted by January 15th 2. Oral defense to be scheduled during February - April

PA Project Completion Plan**Student Expectations**

The following is a plan for PA students to complete their research project in the span of one year beginning January of the second academic year (ATTR 698).

Project Requirements:

- Students are required to write an article for submission according to
- Students are required to use the guidelines of AMR as found on <http://www.indstate.edu/health/department/amr/student-resources/forms-and-documents>
 - Case Report/Case Series Guidelines
 - Critically Appraised Topic Guidelines (used for Best Practices Translational Articles and CAT papers)
 - Experimental research should refer to Thesis Project Guidelines
 - Students are required to have a written proposal, presentation and defense presentation
- In addition to the guidelines as set by AMR, students will be required to have the following on their proposal paper/presentations:
 - Methods section including:
 - Population (if Applicable)
 - Literature Search Criteria: Key words and inclusion/exclusion criteria
 - Journal Selection Process and Author Guidelines
 - Plan for each member of the research team in completing the article for publication
- Students will be required to complete the Research Project Contract with their chair and committee member
- Students **MUST** submit their article for publication upon approval of the Chair to receive full credit.

Project Personnel Organization:

Students will enroll in ATTR 698, but will not receive a grade for 1 year until defense presentations occur.

1. Students will select or be placed in groups of 3-4 to complete the research project (article/CAT paper for submission)
2. Students will complete their proposal
3. Students will select a PA faculty to chair their project

4. Students will select with their chair an additional faculty member from ISU not considered PA core faculty in order to augment interprofessional engagement and collaboration.

Faculty Responsibilities:

- Each student will chose a PA faculty as the chair of their project.
- The second faculty member on the committee will be required to be present during the presentation and review the submission every other month unless a different agreement is reaches with the students and chair.

Timeline:

- Student groups will be required to complete their written proposal in ATTR 691 and receive approval from their chair to present at the end of January (4th semester)
- Students must turn in a draft of their article submission the first of every month starting March 1st. Faculty have 2 weeks to review and return.
 - Students do not have to turn in their rough draft August
- Students final article submission is due January 15th of the 7th semester.
- Students must complete a final defense as scheduled through your chair February - April of their 7th semester.

Thesis/Research Project Completion Contract

Students must discuss authorship with the chair or advisor prior to beginning the culminating research project/thesis. Students are expected to submit their thesis/research project for publication. Students have _____ (minimum allowed: six months) after the completion of these research requirements to submit for publication. After six months, the research becomes property of the university and the advising faculty member has the option of publishing the document with rights as first author should they wish to invoke those rights.

Student Signature

Date

Advisor Signature

Date**Copyright Agreement**

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