



## EXTENSION AGREEMENT

☐ EXCLUSIVE RIGHT TO SELL

☐ EXCLUSIVE AGENCY

Date: \_\_\_\_\_

Broker Code: \_\_\_\_\_

MLS #: \_\_\_\_\_

It is hereby agreed that:

The undersigned grants to \_\_\_\_\_  
(FIRM NAME)

a renewal and extension of the Exclusive listing contract. The listed property is known and described in the MLS Service as:

Address: \_\_\_\_\_

\_\_\_\_\_  
(ORIG. LISTING DATE)

\_\_\_\_\_  
(LAST EXPIRATION DATE)

\_\_\_\_\_  
(NEW EXPIRATION DATE)

All the terms outlined in the original agreement shall apply to this extension agreement, with the following exception:

\_\_\_\_\_

\_\_\_\_\_  
(OWNER)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(BROKER)

\_\_\_\_\_  
(OWNER)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(SALES ASSOCIATE)

**Expiration dates are now to be modified by the listing agent/office prior to and up to 30 days past the current expiration date.** The extension form must then be uploaded into Matrix within 24 hours. Listings with an expired status for more than 30 days and a maximum of 60 days must be submitted within 24 hours of signing to HGMLS staff for processing. Listings with an expired status for more than 60 days require a new listing agreement.

**For Members ONLY: FAX TO: 914-681-6044 or 845-294-3414 OR EMAIL [MLS@HGAR.com](mailto:MLS@HGAR.com)**  
**Only if the listing status is expired for 31 - 60 days**