

## **PARTNERSHIP AGREEMENT:**

The 21<sup>st</sup> Century Community Learning Centers (CCLC) Competitive Grant is an opportunity to establish or expand community learning centers that provide students with enrichment opportunities along with activities designed to complement the students' regular academic program. Specifically, the goal of Ohio's 21<sup>st</sup> CCLC efforts is to impact students through an intentional focus on improved reading, mathematics, positive youth development, and parent and family engagement outcomes. By structuring the funding of this grant through a step-down five-year schedule, the Ohio Department of Education (ODE) views the grant as start-up funding to be replaced by a coherent community and stakeholder effort of sustainable partnerships. In order to ensure the effective implementation and eventual viability of 21<sup>st</sup> CCLC programs across Ohio, stakeholders have a responsibility to the assurances outlined below.

***The District Leadership agrees to the following roles and responsibilities:***

1. Be knowledgeable about the district's 21<sup>st</sup> CCLC site(s), partners, goals, practices, and advocate the program in the school district and community.
2. Assist in ensuring and implementing consistent communication among partners and stakeholders.
3. Provide site staff and partners with access to appropriate district, building, and student level data.
4. Consider 21<sup>st</sup> CCLC project implementation and capacity-building efforts as a multi-year commitment.
5. Participate in meetings as appropriate and/or as requested by the ODE, Office of Improvement and Innovation (OII).
6. Ensure 21<sup>st</sup> CCLC provider's attendance, and active participation in the district level leadership team meetings.

***The Building Leadership agrees to the following roles and responsibilities:***

1. Be knowledgeable about the school's 21<sup>st</sup> CCLC site(s), partners, goals, practices, and advocate the program in the school and community.
2. Advocate the program to faculty and staff.
3. Provide leadership in ensuring and implementing a shared vision and 21<sup>st</sup> CCLC program aligned to the conventional school day.
4. Maintain regular communication with 21<sup>st</sup> CCLC stakeholders by email or phone.
5. Meet weekly with the Program Manager or Site Coordinator(s) to communicate accomplishments and identify areas for improvement.
6. Visit 21<sup>st</sup> CCLC classrooms to support implementation efforts.
7. Consider 21<sup>st</sup> CCLC project implementation and capacity-building efforts as a multi-year commitment.
8. Provide site staff and partners with access to appropriate building-and student- level data.
9. Assist with research and evaluation activities including the collection and management of data (including grant impact) as directed by the ODE, OII team.
10. Include the work of the 21<sup>st</sup> CCLC program within the building level plan of the CCIP.
11. Participate in additional meetings as appropriate and/or as requested by ODE, OII.
12. Ensure 21<sup>st</sup> CCLC provider's attendance, and active participation in the building level leadership team meetings.

***The Primary Community Based Organization Partner agrees to the following roles and responsibilities:***

1. Be knowledgeable about the organization's 21<sup>st</sup> CCLC site(s), partners, goals, practices, and advocate the program in the community.
2. Assist in ensuring and implementing consistent communication among partners and stakeholders.
3. Visit classrooms to support implementation efforts.
4. Meet regularly with school principal to communicate accomplishments and identify areas for improvement.
5. Provide site staff and partners with access to appropriate program and student-level data.
6. Assist with research and evaluation activities including the collection and management of data (including grant impact) as directed by ODE, OII.
7. Consider 21<sup>st</sup> CCLC project implementation and capacity-building efforts as a multi-year commitment.
8. Participate in meetings as appropriate and/or as requested by ODE, OII.
9. Ensure 21<sup>st</sup> CCLC provider's attendance, and active participation in the district/building level leadership team meetings.

Upon review, if community and school partners agree upon these roles and responsibilities, **this is a required step in order to submit** a 21<sup>st</sup> CCLC FY18 grant application and appropriate assurance electronic signatures are required.

**The applicant and/or the primary partner(s) reserve the right to cancel this preliminary agreement at any time, upon notice to the other and the Ohio Department of Education. Assurances**

**Signatures**

**Applicant's Name:** Enter Name

**Applicant's Email Address:** Enter Email Address

**Address:** Enter Address

**City:** Enter City

**State:** OH

**Zip:** Enter Zip

**IRN#:** Enter IRN#

**Applicant's Title:** Enter Title

**Applicant's Contact Telephone Number:** Enter Contact Number **Date signed:**

**Name of Primary Partner:** Enter Name

**Email Address of Primary Partner:** Enter Email Address

**Address of Primary Partner:** Enter Address

**City:** Enter City

**State:** OH

**Zip:** Enter Zip

**IRN# (If applicable):** Enter IRN#

**Primary Partner's Title:** Enter Title

**Primary Partner's Contact Telephone Number:** Enter Contact Number **Date signed:**

**Site One Primary Feeder School:** Enter Name

**Site One Principal Name:** Enter School Principal Name

**Address of Site One Primary Feeder School:** Enter Address

**City:** Enter City

**State:** OH

**Zip:** Enter Zip

**IRN# of Site One Primary Feeder School:** Enter IRN#

**Site One Primary Feeder School's Contact Telephone Number:** Enter Contact Number **Date signed:**

**Site Two Feeder School (if applicable):** Enter Name

**Site Two Principal Name:** Enter School Principal Name

**Address of Site Two Feeder School:** Enter Address

**City:** Enter City

**State:** OH

**Zip:** Enter Zip

**IRN# of Site Two Feeder School:** Enter IRN#

**Site Two Feeder School's Contact Telephone Number:** Enter Contact Number **Date signed:**

**Site Three Feeder School (if applicable):** Enter Name

**Site Three Principal Name:** Enter School Principal Name

**Address of Site Three Feeder School:** Enter Address **City:** Enter

City

**State:** OH

**Zip:** Enter Zip

**IRN# of Site Three Feeder School:** Enter IRN#

**Site Three Feeder School's Contact Telephone Number:** Enter Contact Number **Date signed:**