

Date: _____

To
The Manager
YES Bank Limited
_____ (Branch Name)

Sub – Authorization Letter for receiving Documents from Yes Bank

Dear Sir,

We are maintaining Current/CC/EEFC account no _____ in
the name of _____ with your
_____ branch. We hereby authorize the following persons to receive
all kinds of original documents (trade/non trade, advices etc.,) from you on our behalf.

Name and signatures of the authorized persons are attested below:

S. No	Name	Signatures	Valid ID Card No/ Emp code (if any)
1			
2			
3			
4			
5			

**Note – Only valid photo Id cards details are to be provided.*

Kindly handover the documents pertaining to our company to the above mentioned employees/representatives at our risk and responsibility.

We shall immediately bring to your notice any changes in the above list and forward necessary application towards the same.

Thanking You.

For _____

Authorised Signatory

Encl: Self attested copy of Valid ID cards with photo as mentioned above