Albert Einstein College of Medicine

Consulting Agreement Submission Form

This form is to be completed and signed by Einstein faculty members for submission of consulting agreements for review by the Office of Biotechnology and Business Development. Signature by the department chair signifies that consultant has obtained departmental approval to enter into a consulting relationship with the company.

Upon completion of the review, the Office of Biotechnology and Business Development will return an approval notice or set of comments to the faculty member as appropriate. Revisions to conform to Einstein's policies on intellectual property and academic obligations may be required. This form will be signed by the Office of Biotechnology and Business Development and a copy will be returned to the faculty member to indicate acceptance of the final version of the consulting agreement. A photocopy or scan of the fully executed agreement should be provided to the Office of Biotechnology and Business Development for its records.

Faculty Name: _____

Faculty Department: _____

Department Chairperson: _____

Company/Organization Consulting for: _____

By signing and submitting this form the undersigned faculty member confirms that he/she (i) has read and understands the GUIDELINES FOR CONSULTING RELATIONSHIPS BETWEEN EINSTEIN FACULTY AND THIRD PARTIES, (ii) understands that he/she will be personally responsible (and legally liable) for compliance with the terms of the consulting agreement and (iii) understands that he/she is STRONGLY ENCOURAGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY PRIOR TO SIGNING A CONSULTING AGREEMENT.

Signatures:

_____ _____
Faculty Consultant Date

_____ _____
Approved by: Dept. Chair Date

_____ _____
Approved by: Conflict of Interest Date

_____ _____
Approved by: Office of Biotechnology and Business Development Date

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