

INTERN REJECTION LETTER SAMPLE

To: _____@_____

Fr: _____@organizationsemailaddress.com

Re: 2019 Summer Internship Program at ABC Company

DATE

Dear Mr. _____,

Thank you for your submission to our summer internship program. We appreciate the time you took to apply and we were excited to receive your materials and hear more about your professional interests.

We have finalized our selection process and reviewed your application. However, we have chosen another candidate for the summer position. The internship program received an overwhelming number of applications in a very competitive year. It was a difficult decision considering your experience.

Thank you, again, for considering an internship at our organization.

Best wishes in your career pursuits.

Sincerely,

John Doe

<https://www.looksharp.com/guides/sample-business-internship-listing>