

Letter of Authorization for Ticket Collection

The Credit Cardholder is required to collect tickets booked with their card. In the event they cannot be present, the Cardholder may appoint a Proxy to collect the ticket(s) on their behalf.

The Proxy will need to present this letter (duly completed and signed by the Credit Cardholder) with the following documents for collection of tickets at the venue’s box office:

1. Photocopy of both sides of the credit card used for the ticket purchase
2. Photocopy of Credit Cardholder’s photo identification card
3. Original copy of the Proxy’s photo identification card

Please ensure that the following information is completed or tickets will not be released.

Note: Please fill out only the last three numerical digits and checksum of your *NRIC/Passport/FIN below. For example. "567A" from the full NRIC number of "S1234567A". Only this Letter of Authorization will be retained.

I, _____ (Name of Credit Card holder) of _____

(*NRIC/Passport/FIN Card) hereby authorize _____ (Name of Proxy)

of _____ (*NRIC/Passport/FIN Card) to collect the ticket(s) under the following transaction:

Order Confirmation Number: _____

Event Title : _____

Event Date & Time : _____

Seat Number(s) : _____

Number of ticket(s) : _____

(Credit Cardholder’s Signature & Date)