

This letter should be completed by the requestor to provide Discover Bank with instructions on handling the deceased customer's funds.

Section 1: Deceased Customer's information

Deceased Customer's name

Account number

Section 2: Requestor's information if requestor is an individual (i.e. Beneficiaries, Executors or Trustees)

Full legal name

SSN or Taxpayer Identification Number

Date of birth

Mother's maiden name

Physical address (PO Boxes not accepted)

City

State

Zip Code

Phone number

Section 3: Requestor's information only if requestor is an entity (i.e. Business or Charity)

Employer Identification Number

Name of acting officer

Physical address

City

State

Zip Code

Phone number of the entity

Section 4: Briefly state your request

Provide the instructions on handling the account, including how to disburse the funds.

Note: Funds can only be disbursed via check or by internal transfer to a transactional account within Discover Bank.

Section 5: I certify that the information on this form is true and accurate.

Signature of Requestor

Date

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Section 6: Send us this Letter of Instruction form along with your other documents in one of the following ways:

- Upload Form: www.DiscoverBank.com
Click the “Help Center” tab and select “Secure Document Upload.” Then choose “Deceased Handling Documents” and follow the instructions.
- Fax to: 1-224-813-5244; Attn: Beneficiary Care Team
- Mail original documents to: Discover Financial Services, PO Box 30394, Salt Lake City, UT 84130-0394
(If you use an overnight delivery service, send to: 5420 West 1730 South, Salt Lake City, UT 84104)