

ARHP Master Designation Nomination Letter Template

Insert Your Letterhead

Date

Association of Rheumatology Health Professionals
Membership and Nominations Committee
2200 Lake Boulevard NE
Atlanta, GA 30319

Re: Nomination of NOMINEE for ARHP Master Designation

Dear Membership and Nominations Committee:

Paragraph 1 of your letter explains your connection to the person you are recommending, including how you know them and why you are qualified to write a recommendation letter. Your qualifications may be just as important as theirs. It is also a good idea to clearly state that you are nominating or recommending that person.

E.g. It is a distinct pleasure for me to write a letter in support of NOMINEE to be awarded the designation of Master by the Association of Rheumatology Health Professionals. I have known NOMINEE for XX years and have had the pleasure of working with her/him (*In what way? research, committee work, etc.*).

Paragraph 2 of your letter contains information regarding why the person you are writing about is special, including a detailed description of why s/he is qualified to receive the award. Choose a few points, giving specific examples reinforcing these points, and then return to those throughout the letter. Using specific examples are a must. This information will allow the candidate to stand out from others.

*This section is where a community-based clinician would need emphasis on her/his special role within the community or beyond (i.e., advocacy for patients with special needs, education for patients, and/or trainees in the community setting, mentorship, etc.

E.g. NOMINEE is a pioneer in rheumatology (*Doing What and Why?*)

Paragraph 3 will address any specific work the nominee has done on behalf of the ACR/ARHP. This section should address any participation in ACR volunteer positions or educational meetings. When writing a letter of nomination, the information included will again be concise and include an example that is relatable to the criteria required for the award.

E.g. NOMINEE has served the College in a variety of ways – List.

The concluding paragraph of your letter will contain a brief summary again of why are you are recommending the person. It is important to stick to the points that you brought up in the previous paragraph and not to introduce any new information that you will not be able to explain in the remainder of the letter. The person reading the letter should have no doubt in their mind as to what the nominee or candidate's qualifications are. It is also a great idea to once again state that you "highly recommend" the person or you "recommend them without reservation".

ARHP Master Designation Nomination Letter Template

E.g. I believe NOMINEE is a worthy candidate for the designation of Master of the ARHP. It is my pleasure to nominate her/him for this incredible honor.

The signature section of your letter should include a sign off such as, “Sincerely”, an actual hand-written signature, your name, title if you have one and contact information. An example of a standard signature might read:

Sincerely,

E.g.

John Doe

Department of Rheumatology

University of America

123-456-7890

John.doe@university.com

30 March 2010

ARHP Awards Committee
Association of Rheumatology Health Professionals
2200 Lake Boulevard NE
Atlanta, GA 30319

Dear Distinguished Members of the Review Panel:

It is an extreme pleasure to write in the strongest support for the nomination of Tasha for the 2010 ARHP Merit Award Name Goes here. This award is presented to an ARHP member who has demonstrated sustained excellence in teaching of health professional students, medical students, graduate students, and/or fellows, with their primary focus being rheumatology-related content. I cannot think of a better candidate than Dr. Ross. I first met Tasha at an ACR annual scientific meeting in the 1980s, where we discussed her research findings on OA. However, I know Tasha the best from her outstanding teaching and research work with the ARHP and within her teaching venues at scientific meetings across the years. We have also become close research collaborators.

Dr Ross has contributed many hours of volunteer service to ARHP and ACR since 1986, and in addition has presented a scientific workshop at each ARHP meeting since 1990. In recent years, she has expanded these workshop efforts to include junior colleagues and pre-doctoral students to expand *their* teaching experiences and also to continue the epidemiologic methods teachings at our annual scientific meeting. In 2009, Tasha was the ARHP Distinguished Lecturer. Also at the 2009 annual meeting, Tasha was asked to be an ACR Poster Tour Leader for a session specifically directed at Fellows & Post-Docs. She received rave reviews from the attendees and due to their outstanding response has already been asked by ACR to conduct this session again at the 2010 Annual Scientific Meeting. The sustained contributions and leadership by Tasha in the Association of Rheumatology Health Professionals represents her teaching abilities quite well and are consistent with her passion for high-quality research as well as superb teaching in regards to rheumatic conditions.

I am also very familiar with the teaching skills of Dr. Ross. In addition to her academic and increasingly academic administrative work, she also donates many hours to national teaching (e.g. Physical Therapy) and workshops at the rheumatology meetings. Tasha has taught a course on Clinical Decision-Making at Arcadia University for over 6 years. For the past 10 years, she also has taught Clinical Epidemiology to first-year medical students at Harvard Medical School. This is a required first-year HMS course and Tasha has won many accolades across the years at HMS for her teaching style. In fact, in 2003, Tasha was awarded the Excellence in Teaching Award at Harvard Medical School for this class. Tasha has also taught research and methodology classes at Boston University for over two decades. Tasha brings her in-depth professional knowledge to her many teaching experiences. She is well-received by students, colleagues and many in the field of rheumatology ranging from scientists, rheumatologists, PTs, nurses and those who teach in other venues (medical schools, nursing schools, osteopathic schools). Tasha has provided inspiration to those in teaching positions in her wake. She provides clear direction for responsibility as well as opportunities. All these qualities made Dr. Tasha Ross a tremendous asset to moving the science of rheumatology as well as teaching and knowledge forward, and directly had a positive impact on the growth and success within the rheumatology community. I am certain that these same traits are especially important to her colleagues, university faculty and students in her current role at HMS and within the ARHP.

Tasha has also mentored many students across the years, bringing most of them to the ARHP/ACR meetings to present research. Her list of mentored students numbers over 25 (many of whom have been awarded REF preceptorships for their research with Dr. Ross) and both her mentored medical students and graduate students have successful careers and continue to grow their research contributions. In 2010, Tasha was honored for her local mentoring efforts as a Nominee for the prestigious Harvard

Medical School A. Clifford Barger Excellence in Mentoring award.

Tasha is simply wonderful at what she does and even more impressive is that she greatly enjoys doing it! As with most in the field of rheumatology, I find Dr. Ross's teaching to be profoundly knowledgeable, her academic outlook to be consistently bright and very trustworthy. Tasha is resourceful, energetic and a true source of inspiration for those interested in scholarly pursuits. She transmits her knowledge with great intelligence and skill, while remaining extremely personable. Tasha has taught many in the fields of rheumatology, the finer concepts of clinically-oriented research, and the effectiveness associated with superb administrative and organizational skills. She approaches her work with confidence and enthusiasm and yet maintains sufficient perspective to include the contributions of her colleagues and contemporaries.

Tasha is a recognized expert in her field and has published over 90 peer-reviewed articles as well as well-received and important book chapters, often used as a teaching text used in many medical schools. Tasha has been invited to speak at multiple professional meetings to share her knowledge. She is an Associate Editor of *Arthritis Care & Research*, a premiere journal in the field of rheumatology, and has contributed greatly to the journal's success and high impact factor. She nurtured many student and professional contributions to the Journal and expanded the academic demand for *Arthritis Care & Research*. She sits on a number of editorial boards for journals, and reviews many scholarly works for journals ranging from *American Journal of Epidemiology* to *Annals of Rheumatic Diseases*. In her work Tasha shows her knowledge about clinical research and important aspects of chronic diseases, superb communications skills and excellent analytic interpretation. Her work demonstrates ingenuity in the educational aspects as well as in delivery of the message. Tasha has marvelous communications skills. She organizes and presents her thoughts extremely well and is quite an excellent speaker, consistently receiving the highest evaluations.

In sum, Tasha has been a wonderful and excellent role model for all of us who follow in her foot steps in terms of service, scholarship, and teaching. Simply put, Tasha defines someone who has achieved a lifetime of accolades, and deservedly so. She has dedicated her life to teaching and scientific research in rheumatology and it has rewarded her with a wonderful career and many friends made along the way. I believe it to be important and fitting that Tasha would be recognized by ARHP for her many contributions to teaching and research.

For these many reasons, I am honored to write in the strongest support of Tasha as a nominee for the 2010 ARHP Merit Award. It is my belief that Tasha is overwhelmingly qualified for this great achievement and I applaud and honor her many and continuing contributions to the field of physical therapy. I recommend her to you with the highest possible enthusiasm.

Sincerely yours,

Michael Jackson, MD, MPH
Terry and Karl Ross Distinguished Professor of Medicine
Chief, Division of Rheumatology, Allergy, and Immunology
Director, Oprah Winfrey Arthritis Research Center

Insert Your Letterhead

30 March 2010

ARHP Awards Committee
Association of Rheumatology Health Professionals
2200 Lake Boulevard NE
Atlanta, GA 30319

Dear Distinguished Members of the Review Panel:

It is an extreme pleasure to write in the strongest support for the nomination of Jane for the 2010 ARHP Merit Award Name Goes here. This award is presented to an ARHP member who has demonstrated sustained excellence in teaching of health professional students, medical students, graduate students, and/or fellows, with their primary focus being rheumatology-related content. I cannot think of a better candidate than Dr. Doe. I first met Jane at an ACR annual scientific meeting in the 1980s, where we discussed her research findings on OA. However, I know Jane the best from her outstanding teaching and research work with the ARHP and within her teaching venues at scientific meetings acDoe the years. We have also become close research collaborators.

Dr Doe has contributed many hours of volunteer service to ARHP and ACR since 1986, and in addition has presented a scientific workshop at each ARHP meeting since 1990. In recent years, she has expanded these workshop efforts to include junior colleagues and pre-doctoral students to expand *their* teaching experiences and also to continue the epidemiologic methods teachings at our annual scientific meeting. In 2009, Jane was the ARHP Distinguished Lecturer. Also at the 2009 annual meeting, Jane was asked to be an ACR Poster Tour Leader for a session specifically directed at Fellows & Post-Docs. She received rave reviews from the attendees and due to their outstanding response has already been asked by ACR to conduct this session again at the 2010 Annual Scientific Meeting. The sustained contributions and leadership by Jane in the Association of Rheumatology Health Professionals represents her teaching abilities quite well and are consistent with her passion for high-quality research as well as superb teaching in regards to rheumatic conditions.

I am also very familiar with the teaching skills of Dr. Doe. In addition to her academic and increasingly academic administrative work, she also donates many hours to national teaching (e.g. Physical Therapy) and workshops at the rheumatology meetings. Jane has taught a course on Clinical Decision-Making at Arcadia University for over 6 years. For the past 10 years, she also has taught Clinical Epidemiology to first-year medical students at Harvard Medical School. This is a required first-year HMS course and Jane has won many accolades acDoe the years at HMS for her teaching style. In fact, in 2003, Jane was awarded the Excellence in Teaching Award at Harvard Medical School for this class. Jane has also taught research and methodology classes at Boston University for over two decades. Jane brings her in-depth professional knowledge to her many teaching experiences. She is well-received by students, colleagues and many in the field of rheumatology ranging from scientists, rheumatologists, PTs, nurses and those who teach in other venues (medical schools, nursing schools, osteopathic schools). Jane has provided inspiration to those in teaching positions in her wake. She provides clear direction for responsibility as well as opportunities. All these qualities made Dr. Jane Doe a tremendous asset to moving the science of rheumatology as well as teaching and knowledge forward, and directly had a positive impact on the growth and success within the rheumatology community. I am certain that these same traits are especially important to her colleagues, university faculty and students in her current role at HMS and within the ARHP.

Jane has also mentored many students acDoe the years, bringing most of them to the ARHP/ACR meetings to present research. Her list of mentored students numbers over 25 (many of whom have been awarded REF preceptorships for their research with Dr. Doe) and both her mentored medical students and graduate students have successful careers and continue to grow their research contributions. In

2010, Jane was honored for her local mentoring efforts as a Nominee for the prestigious Harvard Medical School A. Clifford Barger Excellence in Mentoring award.

Jane is simply wonderful at what she does and even more impressive is that she greatly enjoys doing it! As with most in the field of rheumatology, I find Dr. Doe's teaching to be profoundly knowledgeable, her academic outlook to be consistently bright and very trustworthy. Jane is resourceful, energetic and a true source of inspiration for those interested in scholarly pursuits. She transmits her knowledge with great intelligence and skill, while remaining extremely personable. Jane has taught many in the fields of rheumatology, the finer concepts of clinically-oriented research, and the effectiveness associated with superb administrative and organizational skills. She approaches her work with confidence and enthusiasm and yet maintains sufficient perspective to include the contributions of her colleagues and contemporaries.

Jane is a recognized expert in her field and has published over 90 peer-reviewed articles as well as well-received and important book chapters, often used as a teaching text used in many medical schools. Jane has been invited to speak at multiple professional meetings to share her knowledge. She is an Associate Editor of *Arthritis Care & Research*, a premiere journal in the field of rheumatology, and has contributed greatly to the journal's success and high impact factor. She nurtured many student and professional contributions to the Journal and expanded the academic demand for *Arthritis Care & Research*. She sits on a number of editorial boards for journals, and reviews many scholarly works for journals ranging from *American Journal of Epidemiology* to *Annals of Rheumatic Diseases*. In her work Jane shows her knowledge about clinical research and important aspects of chronic diseases, superb communications skills and excellent analytic interpretation. Her work demonstrates ingenuity in the educational aspects as well as in delivery of the message. Jane has marvelous communications skills. She organizes and presents her thoughts extremely well and is quite an excellent speaker, consistently receiving the highest evaluations.

In sum, Jane has been a wonderful and excellent role model for all of us who follow in her foot steps in terms of service, scholarship, and teaching. Simply put, Jane defines someone who has achieved a lifetime of accolades, and deservedly so. She has dedicated her life to teaching and scientific research in rheumatology and it has rewarded her with a wonderful career and many friends made along the way. I believe it to be important and fitting that Jane would be recognized by ARHP for her many contributions to teaching and research.

For these many reasons, I am honored to write in the strongest support of Jane as a nominee for the 2010 ARHP Merit Award. It is my belief that Jane is overwhelmingly qualified for this great achievement and I applaud and honor her many and continuing contributions to the field of physical therapy. I recommend her to you with the highest possible enthusiasm.

Sincerely yours,

John Doe, MD, MPH
Distinguished Professor of Medicine
Chief, Division of Rheumatology, Allergy, and Immunology
Director, ABC Arthritis Research Center

Insert Your Letterhead

March 30, 2011

Linda Ehrlich-Jones, PhD, RN
Chair, Committee on Nominations
Association of Rheumatology Health Professionals
2200 Lake Boulevard NE
Atlanta, GA 30319

Dear Ms Ehrlich-Jones and Members of the Committee on Nominations,

It is my privilege to nominate Chandler D. Miles, PT, DPT, SD, MPH for the ARHP Master Educator Award. I have known Dr. Miles for over twelve years and am continually impressed by his enthusiasm and commitment to improving the quality of life for persons with rheumatic and musculoskeletal diseases. Dr. Miles is an outstanding educator, mentor and researcher, and he is truly deserving of this prestigious award.

Dr. Miles is a physical therapist, epidemiologist, behavioral scientist and clinical researcher. He is currently the Professor and Chair of the Department of Physical Therapy at Northeastern University; Assistant Professor of Medicine at Harvard Medical School in Boston, MA; Adjunct Associate Professor of Social and Behavioral Science at the University of Colorado in Denver, CO; Honorary Professor of Health Sciences at the University of Southern Denmark in Odense, Denmark; and Senior Clinical Researcher and Behavioral Scientist in the Section of Clinical Sciences at the Brigham & Women's Hospital in Boston, MA.

Dr. Miles began his academic career in 1996 at Northeastern University, teaching in the graduate physical therapy program. Since that time, he has been a professor in physical therapy programs at Simmons College and at the MGH Institute for Health Professionals. Dr. Miles has also been an instructor in the Clinical Effectiveness Program, a joint program between the Harvard School of Public Health and the Harvard School of Medicine, since 1996 and he helped develop and teach the first outcomes measurement class in that program. Dr. Miles has mentored masters and doctoral physical therapy and nursing students in the U.S. and Europe. He has served as a thesis and dissertation advisor for over 25 graduate students whose research has focused on arthritis and musculoskeletal disorders. As a behavioral scientist in the Section for Clinical Research at the Brigham & Women's Hospital, Dr. Miles assists in mentoring rheumatology fellows by providing expertise on the design of clinical trials of rehabilitation interventions and patient adherence.

Dr. Miles's research has focused on the examination of physiologic responses that influence postural stability and function in patients with musculoskeletal conditions and the identification of behavioral and physiological factors that influence patient outcomes. Her research has helped to determine the influence psychosocial variables such as patient expectations of interventions, and patients' and providers' attitudes and beliefs about treatments on physical functioning and adherence to medical prescriptions in patients with arthritis. Dr. has published 59 peer-reviewed articles, many of which have appeared in high impact journals, including *Arthritis Care & Research*, *British Journal of*

Rheumatology, and the *New England Journal of Medicine*. He has also authored 10 chapters in renowned textbooks on rheumatology and rehabilitation medicine, 4 monographs, 13 invited commentaries and 8 non-referred articles relating to exercise and rehabilitation for persons with rheumatic and musculoskeletal diseases, effective patient-provider communication and patient education

Dr. Miles serves on the editorial board for *Physical Therapy*, the official Journal of the American Physical Therapy Association. He was a consulting editor for the third edition of *Clinical Care in the Rheumatic Diseases*; served on the editorial board for *Fysio*, the Scandinavian Physiotherapy Newsletter from 2002 to 2005; and was a Guest Editor for the Special Issue on Rehabilitation in Rheumatology in *Current Opinions in Rheumatology* in 2004. Dr. Miles serves as an adhoc reviewer for *Arthritis Care & Research*, *Journal of Rheumatology*, *Archives in Physical Medicine and Rehabilitation*, *Scandinavian Journal of Rheumatology*, *Osteoarthritis and Cartilage*, *Journal of Applied Gerontology*, and *Disability & Rehabilitation*. In addition, he has served as a content reviewer for the *American College of Occupational and Environmental Medicine's Clinical Guidelines for Management of Low Back Complaints* and for the *American Pain Society's Guidelines for Pain Management in Fibromyalgia*.

Dr. Miles is recognized internationally as an expert in rehabilitative care for persons with rheumatic and musculoskeletal diseases. He has developed and teaches an advanced rheumatology course for physical therapy and other health professional students, which focuses the medical management of complex rheumatologic conditions. Dr. Miles also teaches a course on the primary care management of rheumatic conditions for nurse practitioner students. In addition to teaching in the academic setting, Dr. Miles has contributed to the continuing education of health professionals by presenting her research findings at scientific meetings in North America and Europe, and has been an invited speaker numerous times for hospital rounds and scientific conferences. Dr. Miles has regularly presented her work at the Association of Rheumatology Health Professionals Annual Scientific Meetings, the American Physical Therapy Association meetings, and the international CARE conferences. He served as the Scientific Co-Chair for the International CARE Conference VI which was held in Nancy, France.

In addition to her many teaching and research activities, Dr. Miles has been an active volunteer in professional societies and patient focused organizations. Dr. Miles has been an active member of the Association of Rheumatology Health Professionals since 1987 and has served in multiple volunteer roles within the College, including serving as the ARHP President in 2002-2003. He is currently the ARHP representative on the American College of Rheumatology Research and Education Foundation Board of Directors. He has also served as a grant reviewer for ARHP since 2001. Dr. Miles has served in various volunteer positions for the Arthritis Foundation, U.S. Bone and Joint Decade and the American Physical Therapy Association.

Dr. Miles has received numerous awards for her achievements as an educator, researcher, community leader and patient advocate. Among the awards he has received are Arthritis Foundation's Rheumatology Student Research Training Preceptor Award, Arthritis Foundation's New Investigator Award, Foundation for Physical Therapy Investigator Award, Simmons College Scholarly Excellence Award, REF Lauren H. Daltory Fellowship Award, American Physical Therapy Association Massachusetts Clinical Research Award, Association of Rheumatology Health Professionals Addie

Thomas Award, Association of Rheumatology Health Professionals Ann Kunkel Advocacy Award, and the United States Presidential Lifetime Service Award.

Dr. Chandler Miles is an exemplary educator, mentor and researcher who has devoted her career to improving the quality of life for persons with rheumatic and musculoskeletal diseases. It is a privilege to nominate her for the ARHP Master Educator Award.

Sincerely,

Charlene Duncan

Charlene Duncan
Rheumatology Nurse Practitioner
Division of Allergy & Rheumatology