Dear **Student Name**,

Congratulations! You have been selected to receive the **Scholarship Name** for the **20XX-20XX** academic year in the amount of **$XXX**.

To receive this award you must:

- be enrolled full-time at the University of Northern Iowa,
- be a degree-seeking student,
- meet the award criteria, and
- follow the procedure for renewal (if applicable).

This scholarship becomes part of your financial aid package and is automatically accepted on your behalf. Half of the scholarship will credit your University Bill (UBill) for the fall term and the other half will credit your UBill during the spring term. If you choose to decline this scholarship, please email additional.aid@uni.edu with your reason for declining. Please remember to complete the UNI Scholarship Application every year to be considered for scholarships!

An expression of your appreciation for this scholarship should be sent to the address given below. The attached form will assist you in writing this letter.

Donor Name
Donor Address
City, State & Zip

This scholarship will inevitably make a lasting impact in your life. Someday, you may be able to pay it forward as well! Best wishes for success at the University of Northern Iowa.

Congratulations and GO PANTHERS!

Elizabeth Minard
Assistant Director of Gift Aid & Multicultural Relations
enc

Note: *This scholarship may be removed or reduced if you are receiving UNI scholarship(s) that cover tuition, mandatory fees, room, board, and books for the academic year.*

SAMPLE