



ABSENCE EXCUSE NOTE



Absent notes are due on the first day you return from an absence. An absence is considered missing 30 minutes or more from school. Please fill out the following in ink and return to the THS Attendance Office before school.

STUDENT FULL NAME: (FIRST and LAST) _____

STUDENT ID NUMBER: _____

GRADE LEVEL: (CIRCLE) 8 9 10 11 12

DATE OF ABSENCE(S): _____

PERIOD(S) ABSENT: (CIRCLE ALL THAT APPLY)

0 1 2 3 4 5 6 7

REASON FOR ABSENCE: (CIRCLE OR WRITE-IN-REASON)

PERSONAL ILLNESS MEDICAL /DENTAL APPOINTMENT OTHER: _____

PARENT /LEGAL GUARDIAN NAME: _____

PARENT /LEGAL GUARDIAN SIGNATURE: _____

RELATIONSHIP TO STUDENT:(CIRCLE) MOTHER FATHER LEGAL GUARDIAN

PARENT/LEGAL GUARDIAN PHONE NUMBER: _____

*****ONE FORM PER STUDENT*****



ABSENCE EXCUSE NOTE



Absent notes are due on the first day you return from an absence. An absence is considered missing 30 minutes or more from school. Please fill out the following in ink and return to the THS Attendance Office before school.

STUDENT FULL NAME: (FIRST and LAST) _____

STUDENT ID NUMBER: _____

GRADE LEVEL: (CIRCLE) 8 9 10 11 12

DATE OF ABSENCE(S): _____

PERIOD(S) ABSENT: (CIRCLE ALL THAT APPLY)

0 1 2 3 4 5 6 7

REASON FOR ABSENCE: (CIRCLE OR WRITE-IN-REASON)

PERSONAL ILLNESS MEDICAL /DENTAL APPOINTMENT OTHER: _____

PARENT /LEGAL GUARDIAN NAME: _____

PARENT /LEGAL GUARDIAN SIGNATURE: _____

RELATIONSHIP TO STUDENT:(CIRCLE) MOTHER FATHER LEGAL GUARDIAN

PARENT/LEGAL GUARDIAN PHONE NUMBER: _____

*****ONE FORM PER STUDENT*****