IG consideration flow chart for new projects
Not business as usual
Business as usual
Project lead
Data Manager
ISMG
DT
Start of a new project
Does the project use 'unsafe' data?
NO
No further IG considerations
Is the project 'Business as usual'?
NO
YES
Write IG plan using the five safes framework (sign of by relevant director)
Is use of secure environment required?
NO
Start project (subject to autorisation)
YES
Does THF hold the data for the required purpose?
YES
Complete project request form
NO
Supply info to Data Manager for data application
Is use of secure environment required?
NO
YES
Data Manager to apply for data
Process project request form
NO
ISMG to review IG plan, and consider (resource) implications
ISMG sign-off of IG plan?
NO
Yes
Summarise implications for DT
YES
DT to approve IG plan as part of authorisation of project
DT sign-off of IG plan?