



3401 4<sup>TH</sup> Street, Southeast  
Washington, DC 20032  
Phone: 202-645-3400  
Fax: 202-645-3397

**F.W. BALLOU HIGH SCHOOL**

**EXCUSE NOTE**

Please excuse \_\_\_\_\_ absence from school on \_\_\_\_\_.

They were absent because \_\_\_\_\_

For additional information you can reach me at \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
Parent/Guardian

**DCPS Reasons for Excused Absence:**

- Illness
- Death in immediate family
- Judicial proceeding
- Doctor's appointment

Return excuse notes to Ballou Main Office.



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