## horizontal line**Hospital Toilet Cleaning Checklist**

**Prepared by:** [Your Name]  
**Date:** [Insert Date]

#### **Introduction**

Hygiene is critical in hospital settings to prevent infections and ensure the well-being of staff, patients, and visitors. This checklist ensures thorough cleaning of the toilet areas.

### **General Cleaning Tasks**

#### **Daily Tasks**

| **Task** | **Status** |
| --- | --- |
| Sweep and disinfect the floor | ☐ Completed |
| Clean and disinfect toilet bowls | ☐ Completed |
| Clean and disinfect toilet seats | ☐ Completed |
| Disinfect sinks, faucets, counters | ☐ Completed |
| Clean mirrors | ☐ Completed |
| Empty trash and biohazard bins | ☐ Completed |
| Refill toilet paper, soap, towels | ☐ Completed |
| Disinfect door handles and switches | ☐ Completed |
| Ensure availability of sanitary products | ☐ Completed |
| Check for any leaks or blockages | ☐ Completed |

**Additional Notes**

* Make sure all cleaning is done with hospital-grade disinfectants.
* Replace any damaged or worn fixtures immediately.
* Ensure supplies are always stocked