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# Hospital Toilet Cleaning Checklist

**Prepared by:** [Your Name]

**Date:** [Insert Date]

## Introduction

Hygiene is critical in hospital settings to prevent infections and ensure the well-being of staff, patients, and visitors. This checklist ensures thorough cleaning of the toilet areas.

## General Cleaning Tasks

### Daily Tasks

Task	Status
Sweep and disinfect the floor	<input type="checkbox"/> Completed
Clean and disinfect toilet bowls	<input type="checkbox"/> Completed
Clean and disinfect toilet seats	<input type="checkbox"/> Completed
Disinfect sinks, faucets, counters	<input type="checkbox"/> Completed
Clean mirrors	<input type="checkbox"/> Completed
Empty trash and biohazard bins	<input type="checkbox"/> Completed
Refill toilet paper, soap, towels	<input type="checkbox"/> Completed

Disinfect door handles and switches	<input type="checkbox"/> Completed
Ensure availability of sanitary products	<input type="checkbox"/> Completed
Check for any leaks or blockages	<input type="checkbox"/> Completed

### Additional Notes

- Make sure all cleaning is done with hospital-grade disinfectants.
- Replace any damaged or worn fixtures immediately.
- Ensure supplies are always stocked