## horizontal line**Housekeeping Toilet Cleaning Checklist**

**Prepared by:** [Your Name]  
**Date:** [Insert Date]

#### **Introduction**

A well-maintained toilet is essential for comfort and hygiene. This checklist helps keep the toilet clean and ensures guests' satisfaction.

**General Cleaning Tasks**

#### **Daily Tasks**

| **Task** | **Status** |
| --- | --- |
| Sweep and mop the floor | ☐ Completed |
| Clean and disinfect toilet bowls | ☐ Completed |
| Disinfect toilet seats | ☐ Completed |
| Clean sinks and countertops | ☐ Completed |
| Clean mirrors | ☐ Completed |
| Empty trash bins | ☐ Completed |
| Refill toilet paper, soap, towels | ☐ Completed |
| Clean and disinfect door handles | ☐ Completed |
| Ensure air freshener is applied | ☐ Completed |

**Additional Notes**

* Always use high-quality cleaning products.
* Make sure to regularly inspect for any issues in plumbing or fixtures.
* Adjust cleaning frequency during high occupancy periods