



International School of Paris

## Grade 11 ISTA trip Permission slip

The Grade 11 ISTA trip is taking place in London, England, from Monday, October 9 to Wednesday, October 11.

Please fill in and sign this form to give permission for your child to attend. Permission slips should be returned to the Secondary School reception at Beethoven A by Friday, September 22, along with the following documents:

- A photocopy of the student's passport (for non-EU nationality students we require the original passport to take to the prefecture to obtain a collective school visa. We will take good care of the passports and return them immediately on return from the prefecture);
- Two identical passport photos (non-EU nationality students only);  
*A photo taken within the last six months, must be clear, well defined and taken against a plain white or light-coloured background. Your face must be square to the camera with a neutral expression, neither frowning, the ears must show and with mouth closed. The photographs must show the full front view of the head, with the face in the middle of the photograph, and include the top of the shoulders.*
- A [sortie du territoire form](#) (please refer to the [unofficial English translation](#) for guidance, but please only submit the official French version. The parent signing the form must have the same last name as the student and their signature on the form must match the signature in their passport or ID card);
- A copy of the passport or identity card of the parent who signed the *sortie du territoire*;
- A photocopy of the student's *titre de sejour, document de circulation pour étranger mineur* or French visa (non-EU nationality students only) ;
- The [ISTA code of conduct](#) agreement.

---

I give permission for my child, \_\_\_\_\_ (student's name) to attend the Grade 11 ISTA trip in London, England, from October 9 to 11. Upon the return of my child to the Gare du Nord following the trip, he/she is:

- ☐ Allowed to leave alone or with a friend, or
- ☐ Will be collected by \_\_\_\_\_ (name)

**Signature of parent:**

**Date:**

Please read and sign the medical and dietary information and student code of conduct on the next pages.  
6, rue Beethoven, 75016 Paris, France | T: +33 (0)1 42 24 09 54 | F: +33 (0)1 45 27 15 93 | [reception@isparis.edu](mailto:reception@isparis.edu) | [www.isparis.edu](http://www.isparis.edu)

Accredited by New England Association of Schools & Colleges and the Council of International Schools – Association Loi 1901 No.W751005074 – Enregistrée à la Prefecture de Paris





## Dietary information

Dietary needs:

*Please tick at least one*

- |  |   |
|--|---|
| <input type="checkbox"/> No special needs          | <input type="checkbox"/> No dairy products              |
| <input type="checkbox"/> Vegetarian (no meat/fish) | <input type="checkbox"/> Allergy (please specify below) |
| <input type="checkbox"/> No meat (fish allowed)    | <input type="checkbox"/> No pork                        |
| <input type="checkbox"/> No fish/seafood           |   |

Please explain below any special dietary needs or allergies:

.....

.....

## Medical information

In the event of an accident, ISP staff will provide remedial first aid measures. Anything beyond this will be referred immediately to the local medical services and parents will be notified immediately by the school. Any immediate medical expenses will be covered either by the French social security or by the student's own medical insurance policy. This information should be on the medical form which has been returned to the school.

Parents should notify the school nurse (Benedicte Wetzel) of any new medical information which may arise by sending an email to [bwetzel@isparis.edu](mailto:bwetzel@isparis.edu).

Students are not authorized to bring medication with them. Should your child be required to take medication, the school must have copies of all prescriptions and the medication should be given to the field trip leader Susie Shreeve ([sshreeve@isparis.edu](mailto:sshreeve@isparis.edu)) with the accompanying information sheet in the original packaging, labelled with the student's name.



## Code of conduct

Parents and students must read and sign the following code of conduct.

The International School of Paris expects all students to abide by the ISP rules and regulations and conduct themselves on field trips with maturity and respect for others as well as for the environment around them. Failure to do so jeopardizes future field trips for themselves and other students. In addition, there are specific expectations on a number of important issues:

1. Safety is paramount. Field trip participants must follow all safety rules and regulations indicated by the field trip leader (FTL), Susie Shreeve. A student who willfully endangers the safety and welfare of him/herself or another will be required to leave the field trip and return home at the student's own expense.
2. Alcohol is not permitted on field trips. Students who violate this rule will be required to leave the field trip and return home at the student's own expense.
3. Tobacco use of any kind is prohibited.
4. The FTL has the authority to require students to observe an evening curfew and to respect time limits on recreation offered during the day. The FTL will set out these time limits clearly for students, and students must adhere to these.
5. Students are allowed to bring music playing devices, handheld electronic games, portable computers/tablets, and mobile telephones. Please note that these items are carried entirely at the students' own risk and they may only be used at times designated by the FTL.
6. Students are not allowed to leave the field trip group while unaccompanied or without the permission of the FTL.

**I have read the code of conduct and agree to abide by the rules outlined therein.**

Student name (*please print*): \_\_\_\_\_

Grade: \_\_\_\_\_

Student signature: \_\_\_\_\_

Parent signature: \_\_\_\_\_