HAC

SAMPLE LETTER OF SUPPORT

(On local government's letterhead)

Date

Jane Smith
Executive Director
ABC Housing Corporation
PO Box 123
Anytown, Montana 00000

Dear Ms. Smith:

The City of Anytown, MT is pleased to support your application for grant assistance under the Technical and Supervisory Assistance program, U.S. Department of Agriculture, Rural Housing Service. Anytown, as you know, is faced with housing needs for its lower income population and would welcome (home buyer education, credit counseling, loan and grant packaging, housing development assistance, etc.) that ABC Housing Corporation would provide under the TSA grant to encourage and enable our residents to achieve better housing conditions. The City of Anytown is committed to providing (a venue for home buyer education training, in kind publicity for your home buyer education, office space to meet with potential loan and/or grant applicants, financial support up to X dollars for the staging of X number of home buyer education training sessions, etc). To facilitate our support for your program, I will ask that Mr./Ms. X to act as a liaison to ABC Housing Corporation.

Again, we support your TSA application and look forward to working with you to address the housing needs of persons in Anytown, Montana.

Sincerely,

Tom Jones
Mayor