Hotel Accommodation Receipt

[Hotel Name]

[Hotel Address]

[City, Zip Code]

[Phone Number]

[Email Address]

Receipt Number: [12345]

Date of Issue: [MM/DD/YYYY]

Guest Information:

- **Guest Name:** [Full Name]
- **Address:** [Guest Address]
- **Phone Number:** [Guest Phone Number]
- **Email:** [Guest Email]

Accommodation Details:

- **Check-in Date:** [MM/DD/YYYY]
- **Check-out Date:** [MM/DD/YYYY]
- **Room Type:** [Single/Double/Suite]
- **Room Number:** [Room Number]
- **Number of Guests:** [Number of Guests]

Accommodation Charges:

Description	Quantity	Rate per Unit	Amount

Room Charge	[Nights]	[$ Rate]	[$Total]
Additional Services	-	-	[$Total]
Taxes and Fees	-	-	[$Total]

Total Accommodation Cost: [$Total Amount]

Authorized Signature

[Hotel Representative's Name]

[Hotel Role/Position]