

Business Associate Offer Letter

[Your Company Name]

[Your Address]

[City, State, ZIP Code]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Subject: Offer to Join as Business Associate

Dear [Recipient's Name],

We are pleased to offer you the opportunity to join [Your Company Name] as a Business Associate. Based on your expertise in [specific area/skill], we believe you will be a valuable addition to our team.

Details of the Offer

- **Position Title:** Business Associate
- **Scope of Work:** [Briefly outline roles and responsibilities.]
- **Compensation/Terms:** [Specify salary, commission, or other terms.]
- **Start Date:** [Mention the proposed start date.]

We are confident that this partnership will be mutually beneficial and contribute to the growth of [Your Company Name]. Please confirm your acceptance by [response deadline].

Sincerely,

[Your Full Name]

[Your Job Title]

[Your Company Name]

[Phone Number]

[Email Address]