

Daily Vehicle Maintenance Checklist

Vehicle Information:

- Vehicle Make: _____
- Model: _____
- License Plate Number: _____

Daily Checklist:

- 1. Exterior:**
 - Check for visible damage or fluid leaks.
 - Inspect tires for cuts, bulges, or low pressure.
- 2. Fluids:**
 - Check oil level (visual inspection).
 - Inspect coolant reservoir.
 - Ensure windshield washer fluid is sufficient.
- 3. Lights and Signals:**
 - Verify headlights, brake lights, and turn signals are working.
- 4. Interior:**
 - Test horn and wipers.
 - Confirm seat belts are functional.
- 5. Brakes and Steering:**
 - Test brakes for proper function.
 - Ensure steering feels responsive during a brief test drive.

Notes:

- Inspection Date: _____
- Issues Noted: _____