

# Daycare Grant Proposal

## 1. Cover Letter

- Briefly introduce your daycare facility.
- Explain the purpose of the funding (e.g., infrastructure improvements, staff training, or expanding access for low-income families).
- Align the request with the funder's goals.

## 2. Executive Summary

- Outline the proposal, including your daycare's mission, the need for funding, and expected outcomes.

## 3. Statement of Need

- Provide data on childcare demand in your community.
- Explain challenges such as lack of affordable daycare or underserved populations.
- Use local demographics to support your case.

## 4. Project Description

- **Goals:** Improve access, safety, or educational quality.
- **Methods:** Describe your curriculum, staff training plans, or facility upgrades.
- **Evaluation:** Include metrics like increased enrollment or parent satisfaction.
- **Sustainability:** Explain plans for maintaining operations post-grant.

## 5. Budget and Justification

- Break down costs for equipment, salaries, renovations, and program materials.

## 6. Organization Background

- Highlight your daycare's history, certifications, and community impact.

## **7. Appendices**

- Include licenses, letters from parents, or partnership agreements.